

陽明交大資工系郵件帳號轉換說明 (@cs.nycu.edu.tw)

help@cs.nycu.edu.tw

國立陽明交通大學資訊工程學系資訊中心

Computer Center, Department of Computer Science, NYCU

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說明

- 因應合校作業，資工系資訊中心提供 @cs.nycu.edu.tw 信箱
 - 以下將 @cs.nycu.edu.tw 信箱簡稱為 @cs.nycu
 - 以下將 @cs.nctu.edu.tw 信箱簡稱為 @cs.nctu
- 該如何收取 @cs.nycu 信件
 - 目前所有資工系帳號皆已完成啟用，使用者不須重新設定
 - @cs.nctu 與 @cs.nycu 信件都將出現在同一個地方
- 該如何以 @cs.nycu 發信
 - 本說明適用已設定完成 @cs.nctu 信箱的使用者
 - 資工系郵件服務的新使用者請參考另外的說明文件
- 如遇有系統問題或不清楚的地方，請與我們聯絡

Microsoft Outlook 2019 (Office365)

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Microsoft Outlook 2019 設定說明

- 由於 Outlook 的設計邏輯，使用者須選擇一個主要發信帳號
 - 未來信件皆預設以主要信箱發信
 - 次要帳號寄出的信件會以 "on behalf of" 方式顯示於收件者的 Outlook
- 目前帳號為 @cs.nctu 之信箱調整方式
 - 改以 @cs.nycu 作為主要信箱
 - 須修改 Outlook 帳號設定檔
 - 可以新增 @cs.nctu 作為次要信箱
 - 仍以 @cs.nctu 作為主要信箱
 - 不須修改 Outlook 帳號設定檔
 - 可以新增 @cs.nycu 作為次要信箱

改以 @cs.nycu 作為主要信箱

Microsoft Outlook 2019

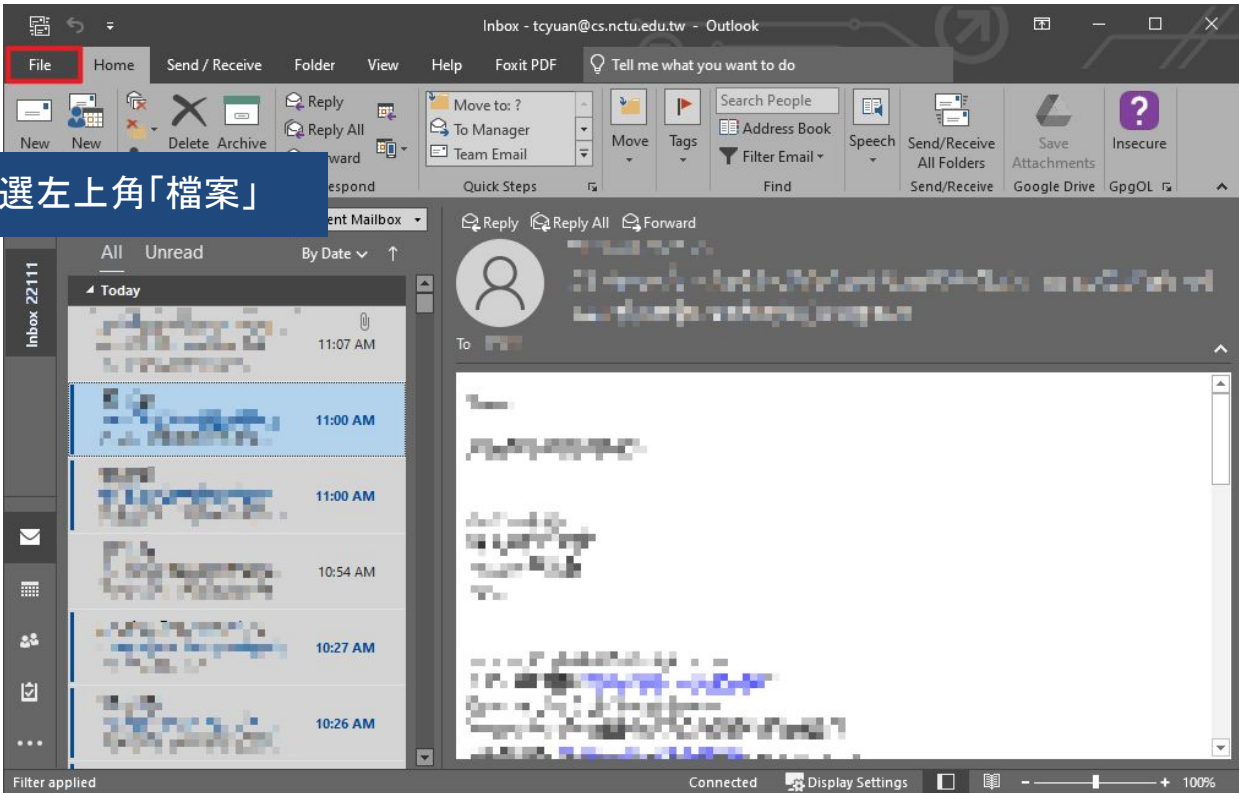
主要信箱希望保留為 @cs.nctu 者, 請直接參考[下一章](#)

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以 @cs.nycu.edu.tw 作為主要信箱 - 1

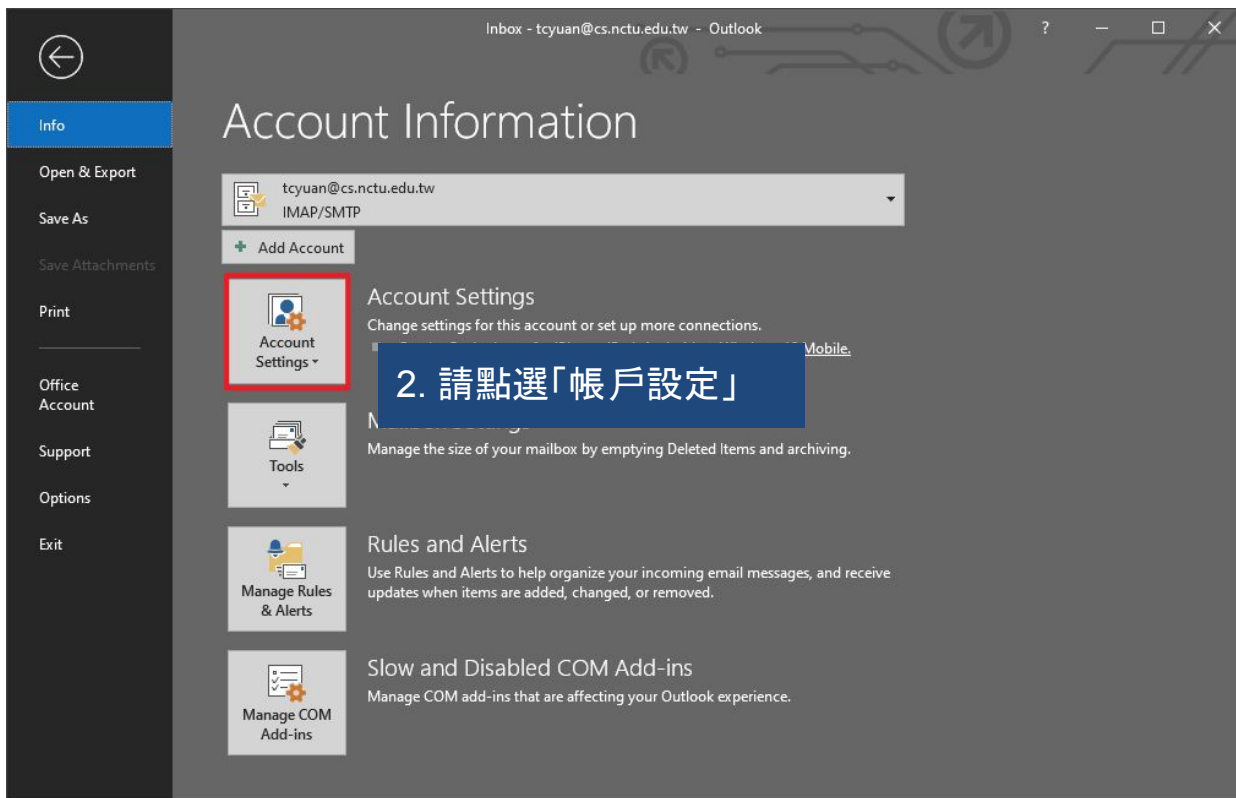
1. 請點選左上角「檔案」



The screenshot shows the Microsoft Outlook application window. The title bar indicates the account is 'Inbox - tcyuan@cs.nctu.edu.tw - Outlook'. The 'File' tab is highlighted in the ribbon, with a red box around it. A blue callout box with white text points to the 'File' tab, stating '1. 請點選左上角「檔案」'. The interface shows the 'Home' ribbon with various icons for email actions like 'New', 'Delete', 'Archive', 'Reply', 'Reply All', 'Forward', 'Move to?', 'To Manager', and 'Team Email'. The 'Send / Receive' group includes 'Send/Receive All Folders' and 'Send/Receive'. The 'Save Attachments' group includes 'Save Attachments' and 'GpgOL'. The 'Insecure' group includes a question mark icon. The 'Quick Steps' group includes 'Move', 'Tags', 'Search People', 'Address Book', 'Filter Email', 'Find', 'Speech', 'Send/Receive All Folders', 'Send/Receive', 'Save Attachments', 'GpgOL', and 'Insecure'. The left sidebar shows the 'Inbox' folder with a list of emails. The main pane shows an email with a profile picture and a body of text. The status bar at the bottom indicates 'Filter applied', 'Connected', 'Display Settings', and a zoom level of '100%'.



以 @cs.nycu.edu.tw 作為主要信箱 - 2



以 @cs.nycu.edu.tw 作為主要信箱 - 3



Inbox - tcyuan@cs.nctu.edu.tw - Outlook

Account Information

tcyuan@cs.nctu.edu.tw
IMAP/SMTP

+ Add Account

Account Settings

Change settings for this account or set up more connections.

- Get the Outlook app for iPhone, iPad, Android, or Windows 10 Mobile.

Account Settings...
Add and remove accounts or change existing connection settings.

Change Profile
Restart Microsoft Outlook and choose a different profile.

Manage Profiles
Add and remove profiles or change existing profile settings.

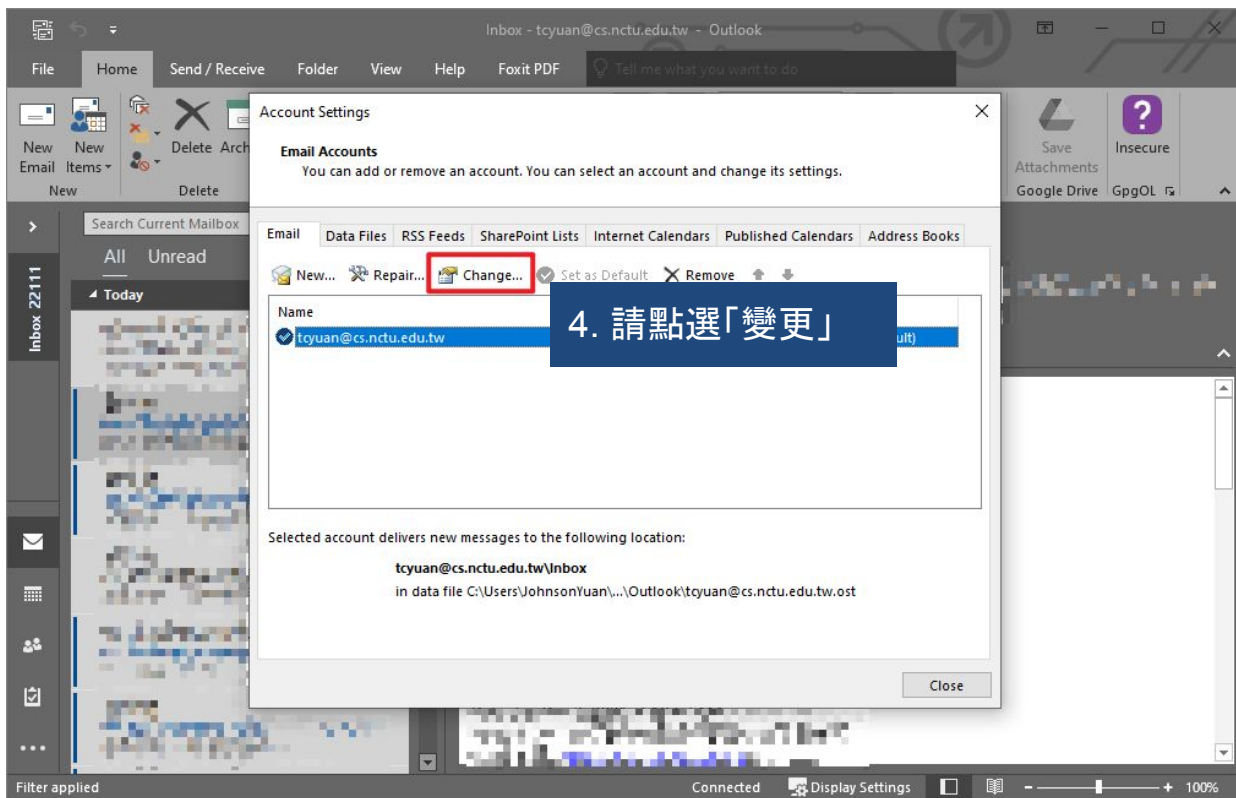
& Alerts

Manage COM Add-ins

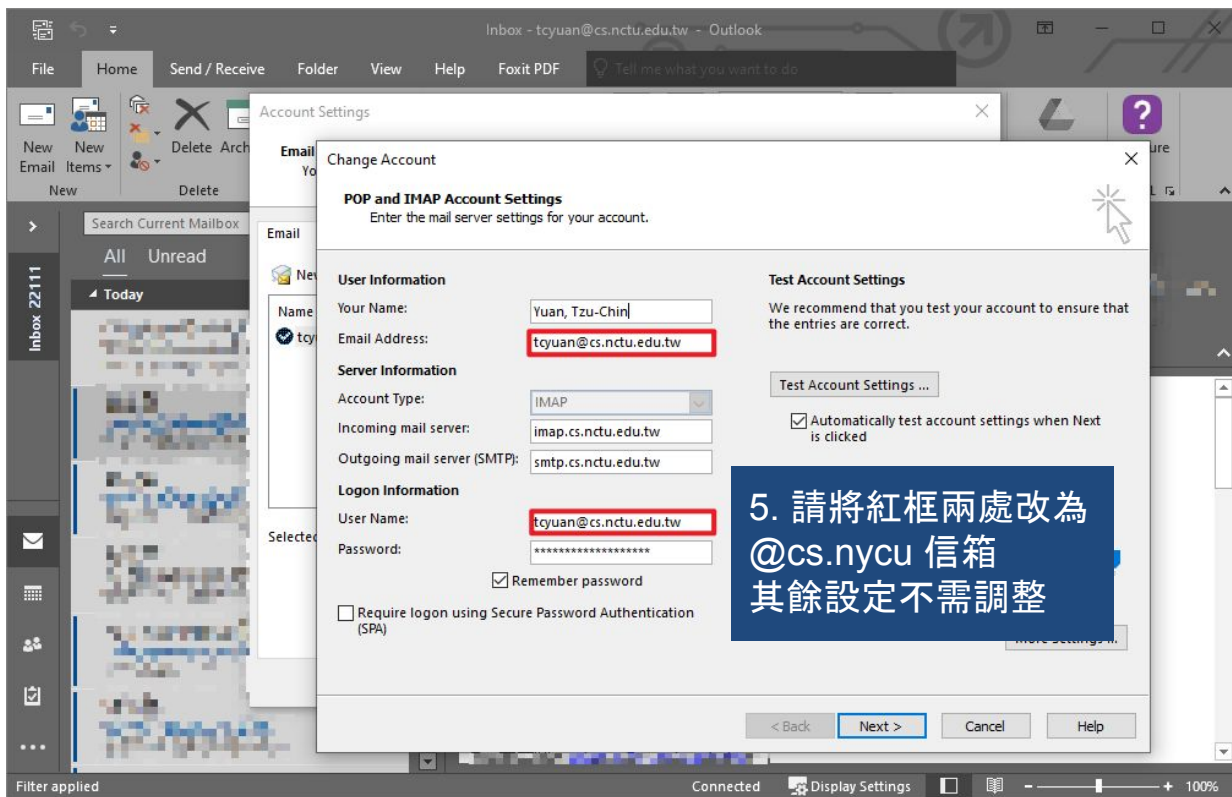
Slow and Disabled COM Add-ins
Manage COM add-ins that are affecting your Outlook experience.

3. 下拉選項請點選「帳戶設定」

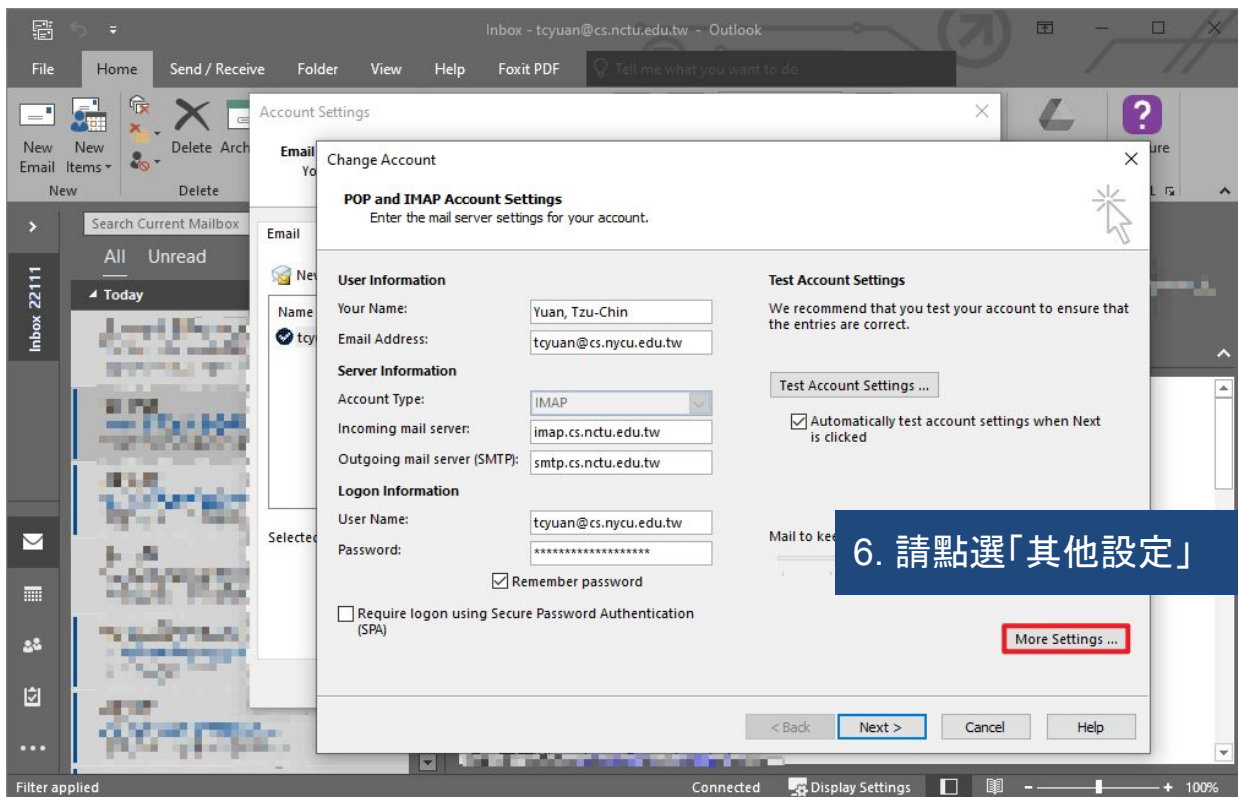
以 @cs.nycu.edu.tw 作為主要信箱 - 4



以 @cs.nycu.edu.tw 作為主要信箱 - 5



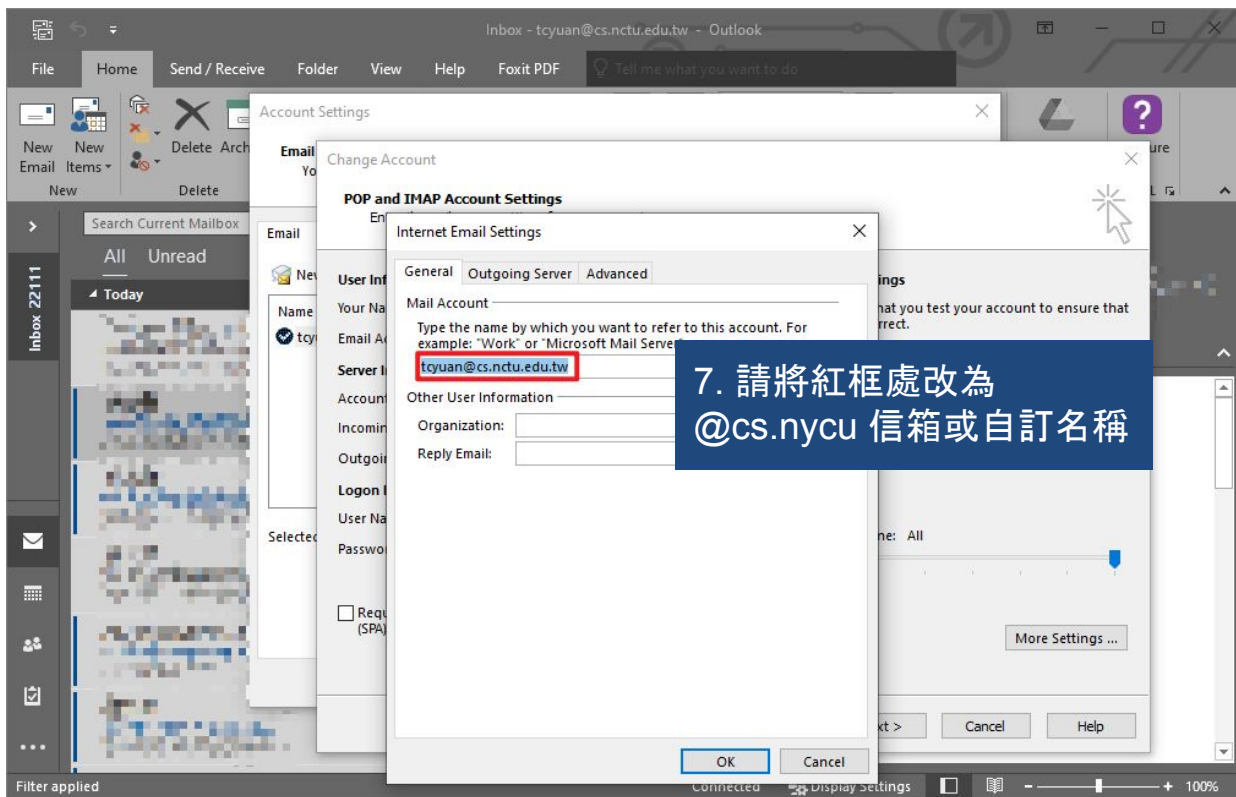
以 @cs.nycu.edu.tw 作為主要信箱 - 6



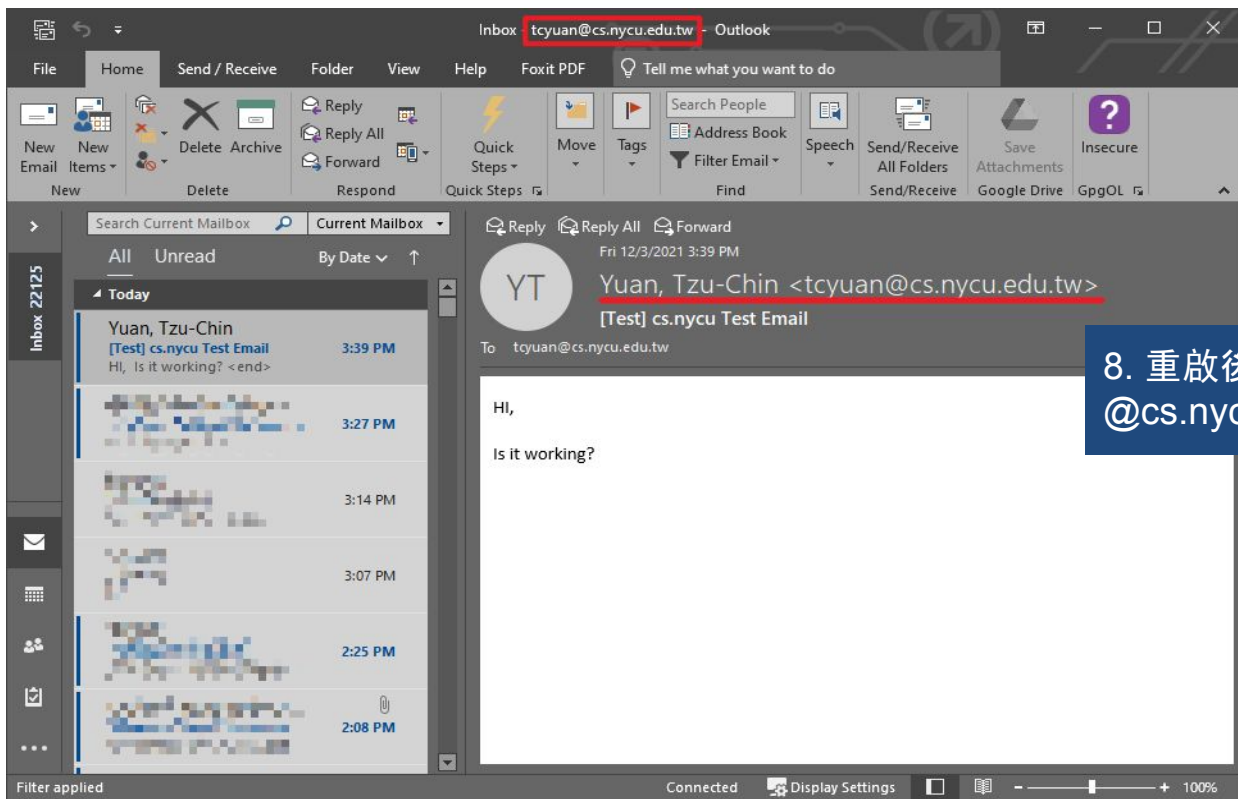
6. 請點選「其他設定」



以 @cs.nycu.edu.tw 作為主要信箱 - 7



以 @cs.nycu.edu.tw 作為主要信箱 - 8



8. 重啟後即完成設定
@cs.nycu 信箱



新增次要信箱

Microsoft Outlook 2019

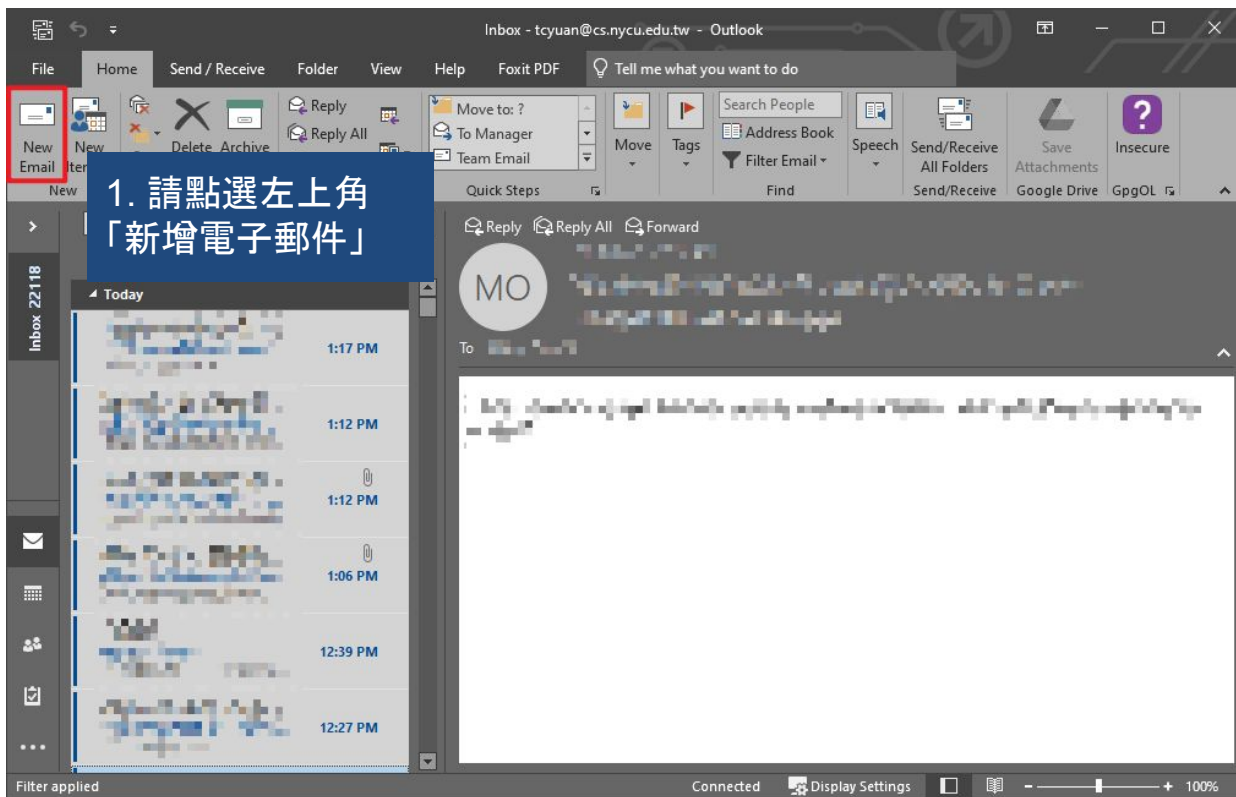
國立陽明交通大學資訊工程學系資訊中心

Computer Center, Department of Computer Science, NYCU

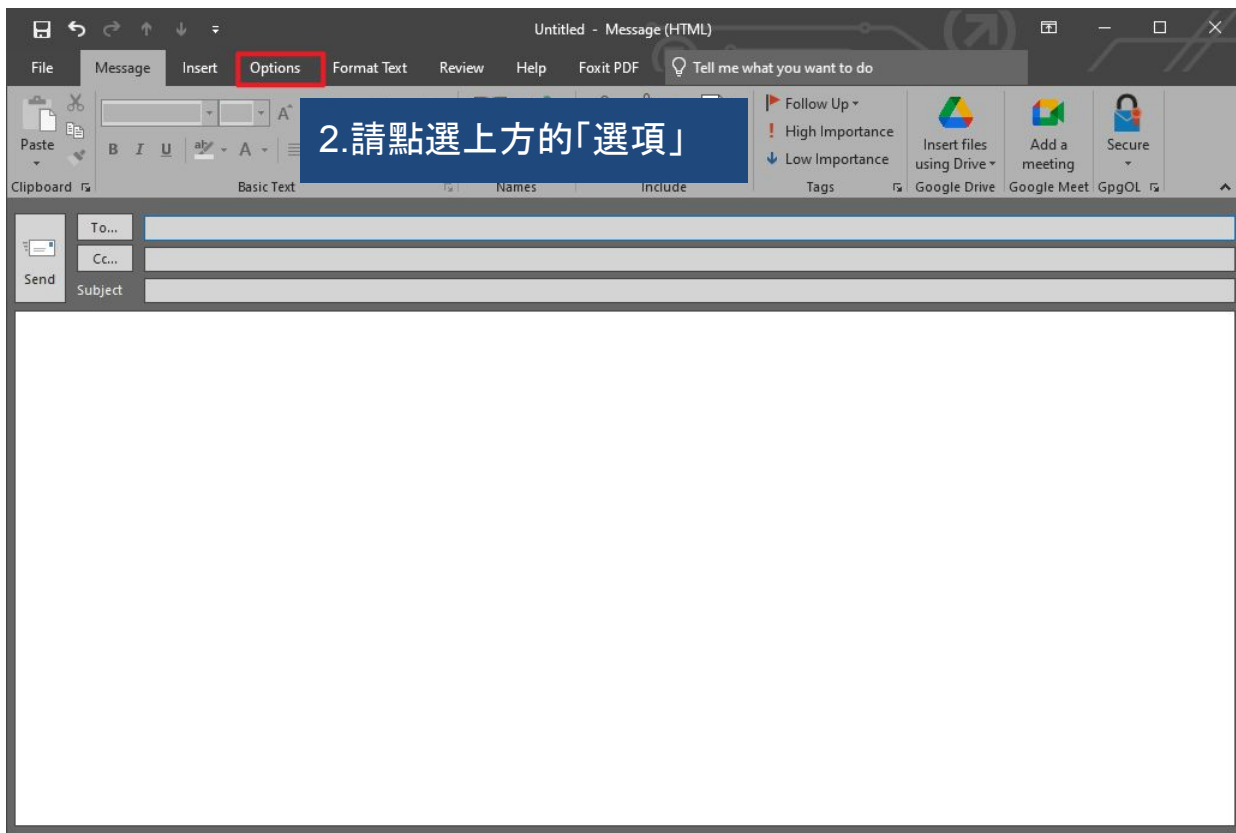
新增次要信箱

- 以 @cs.nycu 信箱為主要信箱者
 - 請將次要信箱設定為 <username>@cs.nctu.edu.tw
- 以 @cs.nctu 信箱為主要信箱者
 - 請將次要信箱設定為 <username>@cs.nycu.edu.tw

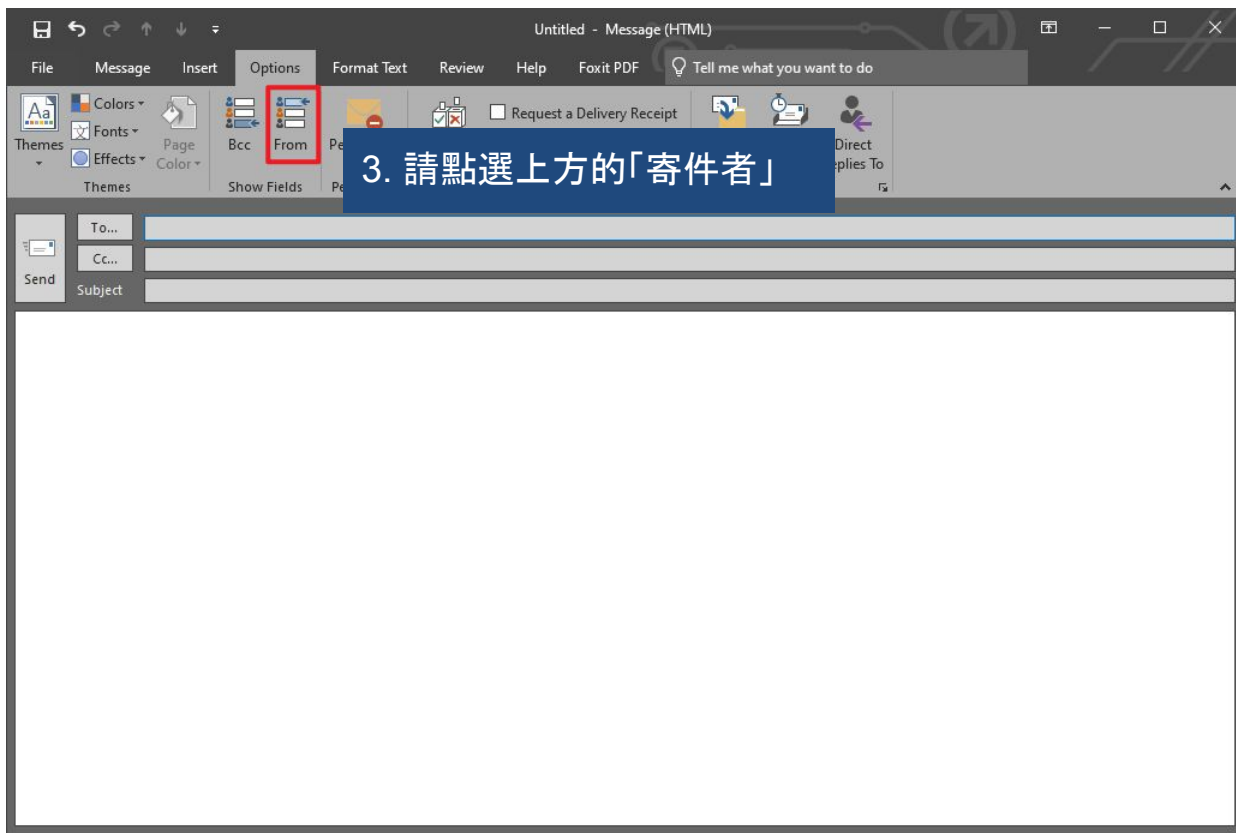
新增次要信箱 - 1



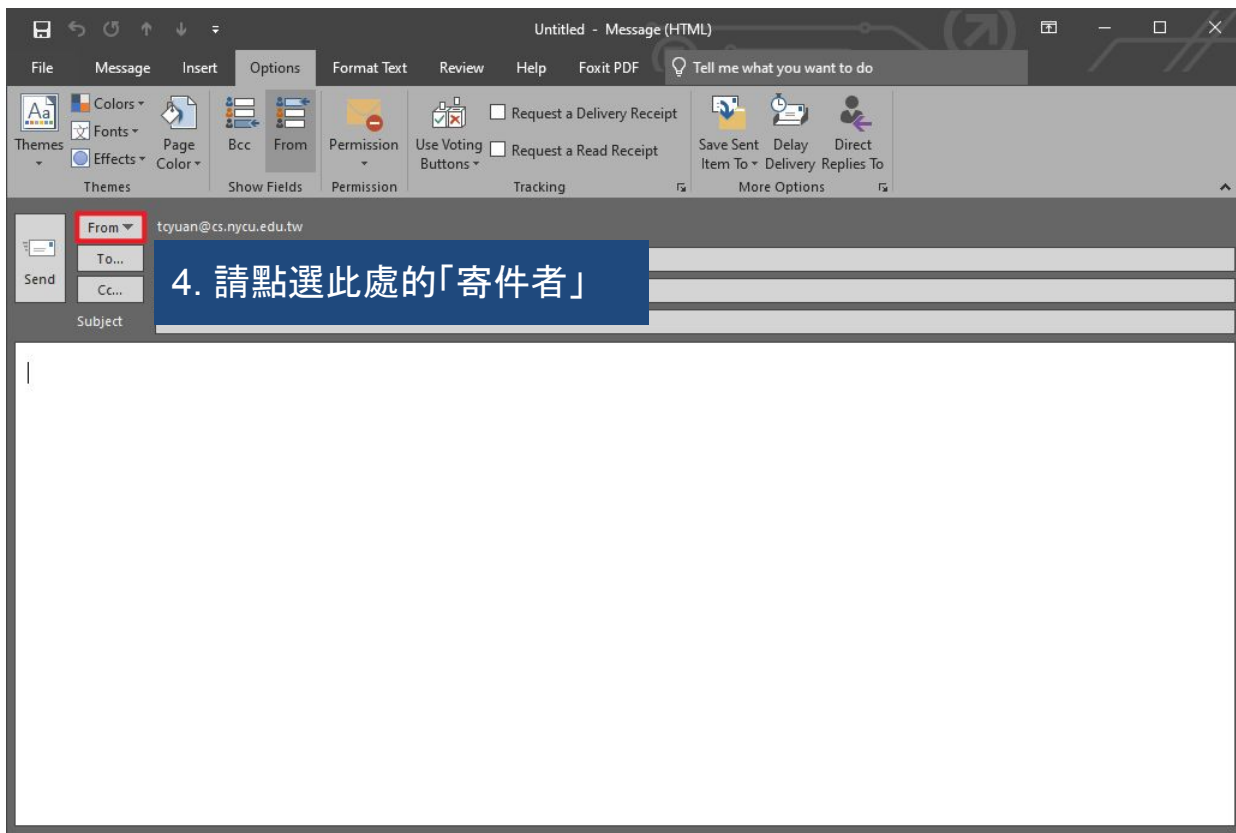
新增次要信箱 - 2



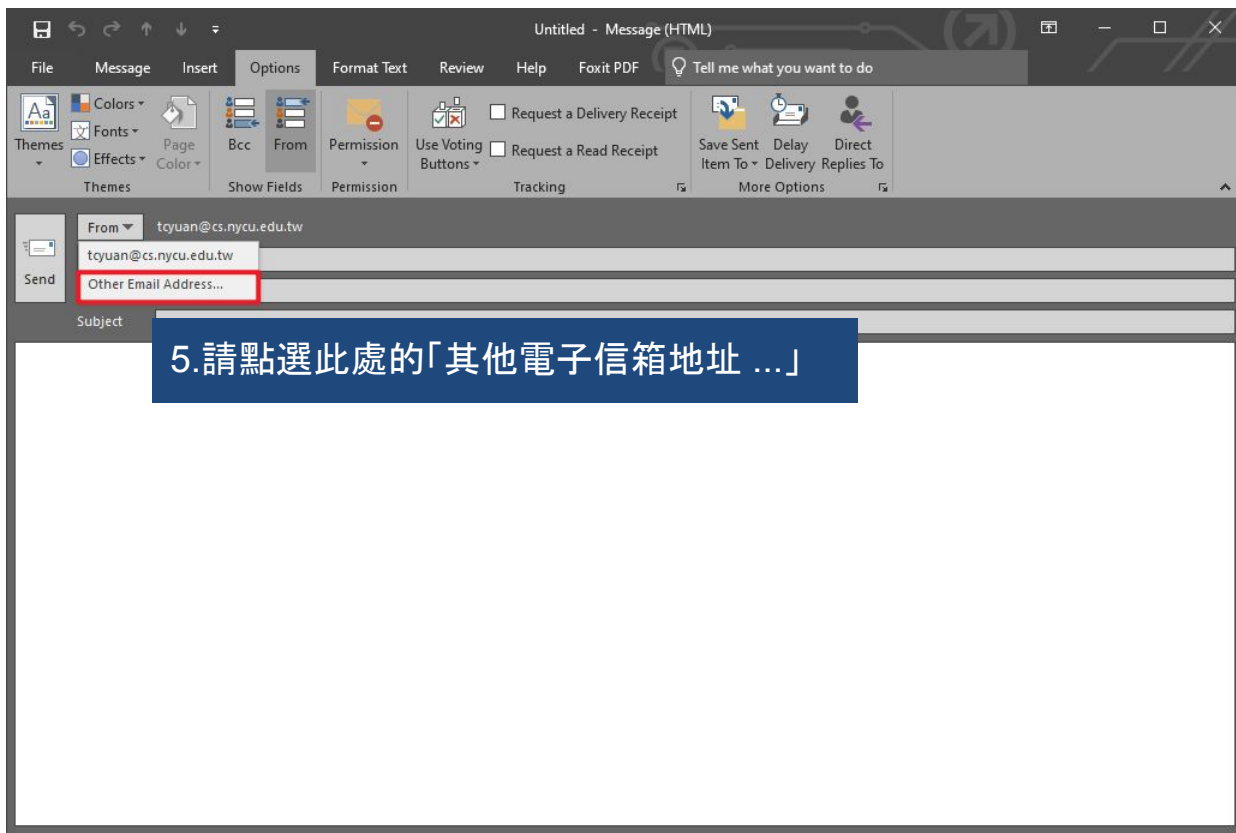
新增次要信箱 - 3



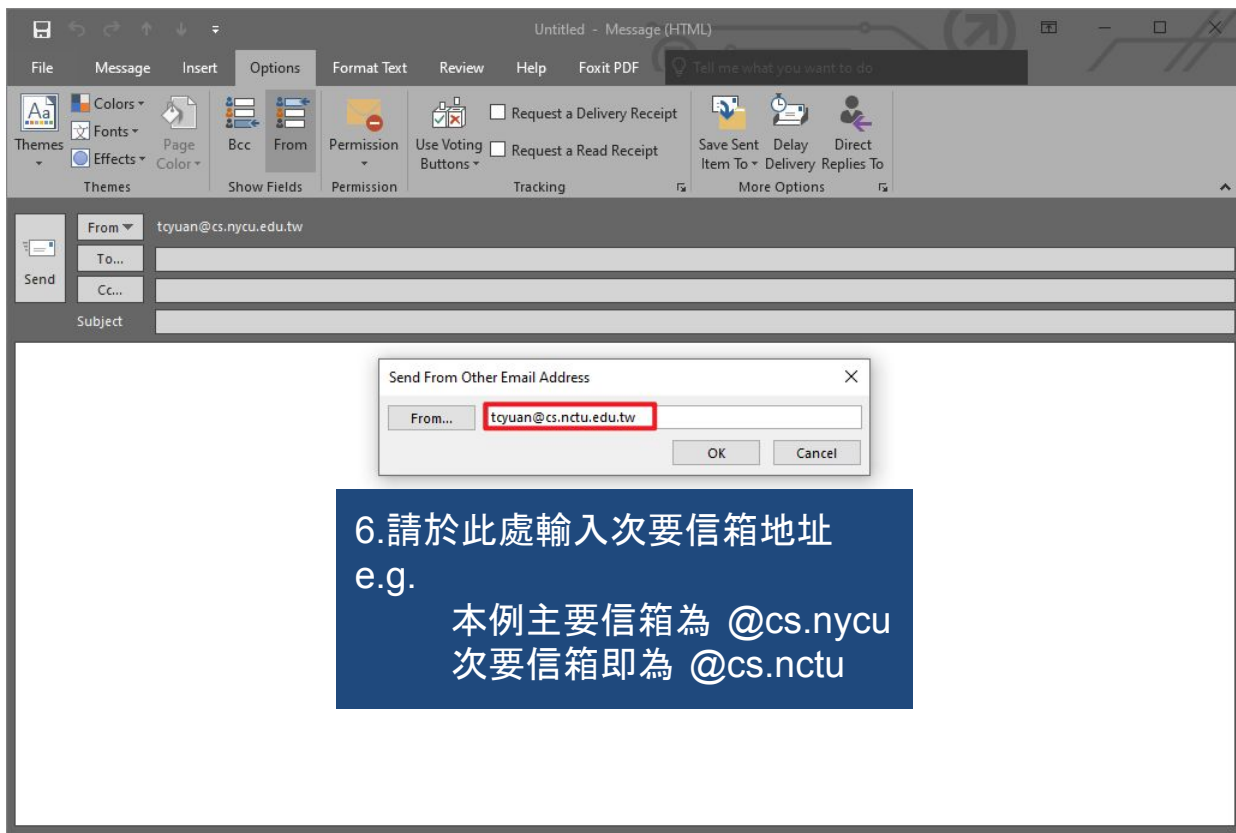
新增次要信箱 - 4



新增次要信箱 - 5



新增次要信箱 - 6



Send From Other Email Address

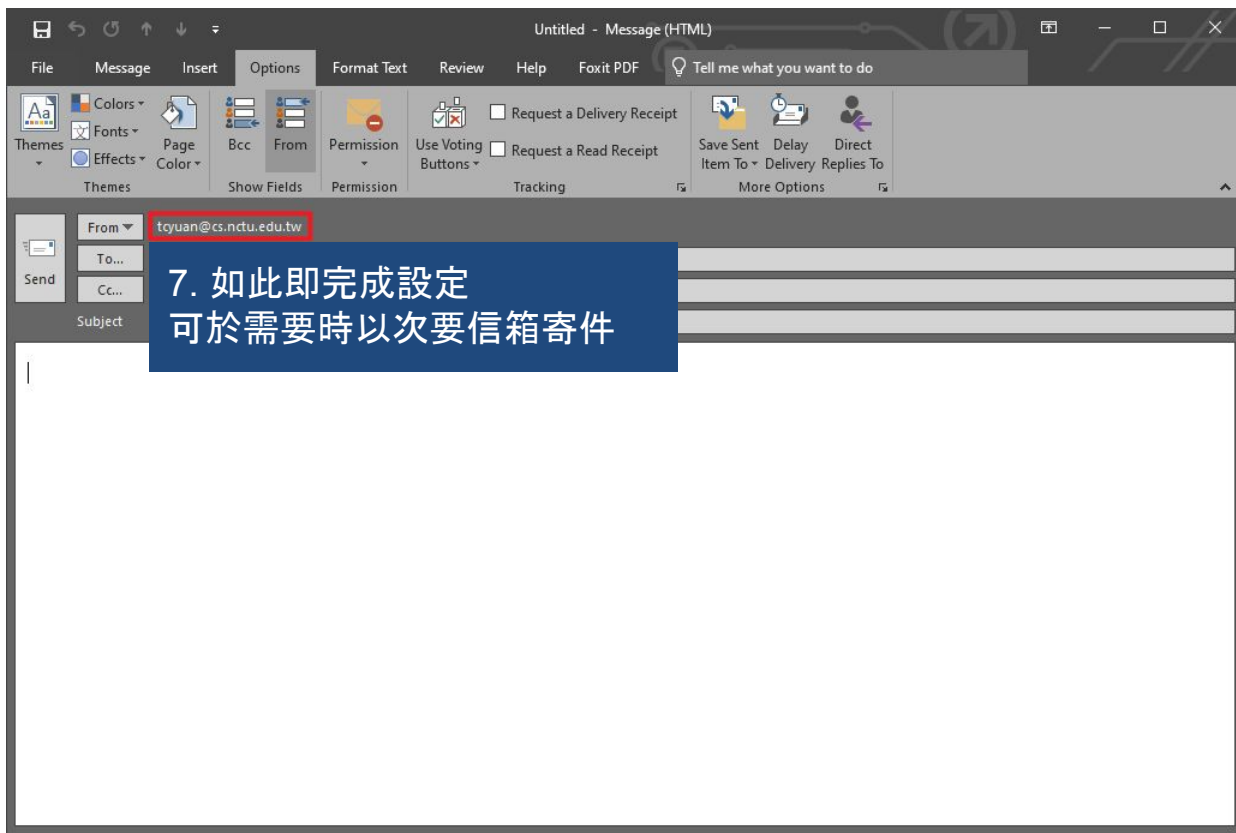
From... tcyuan@cs.nctu.edu.tw

OK Cancel

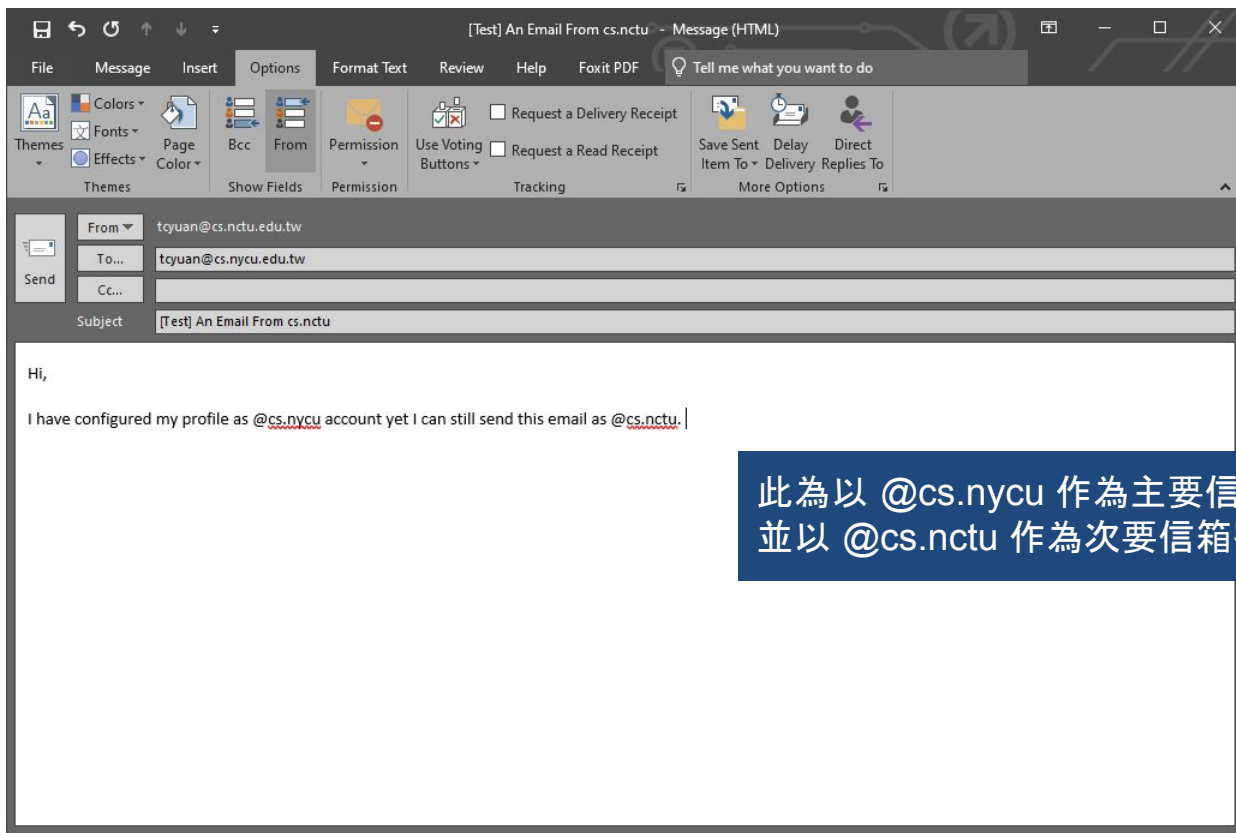
6.請於此處輸入次要信箱地址
e.g. 本例主要信箱為 @cs.nycu
次要信箱即為 @cs.nctu



新增次要信箱 - 7



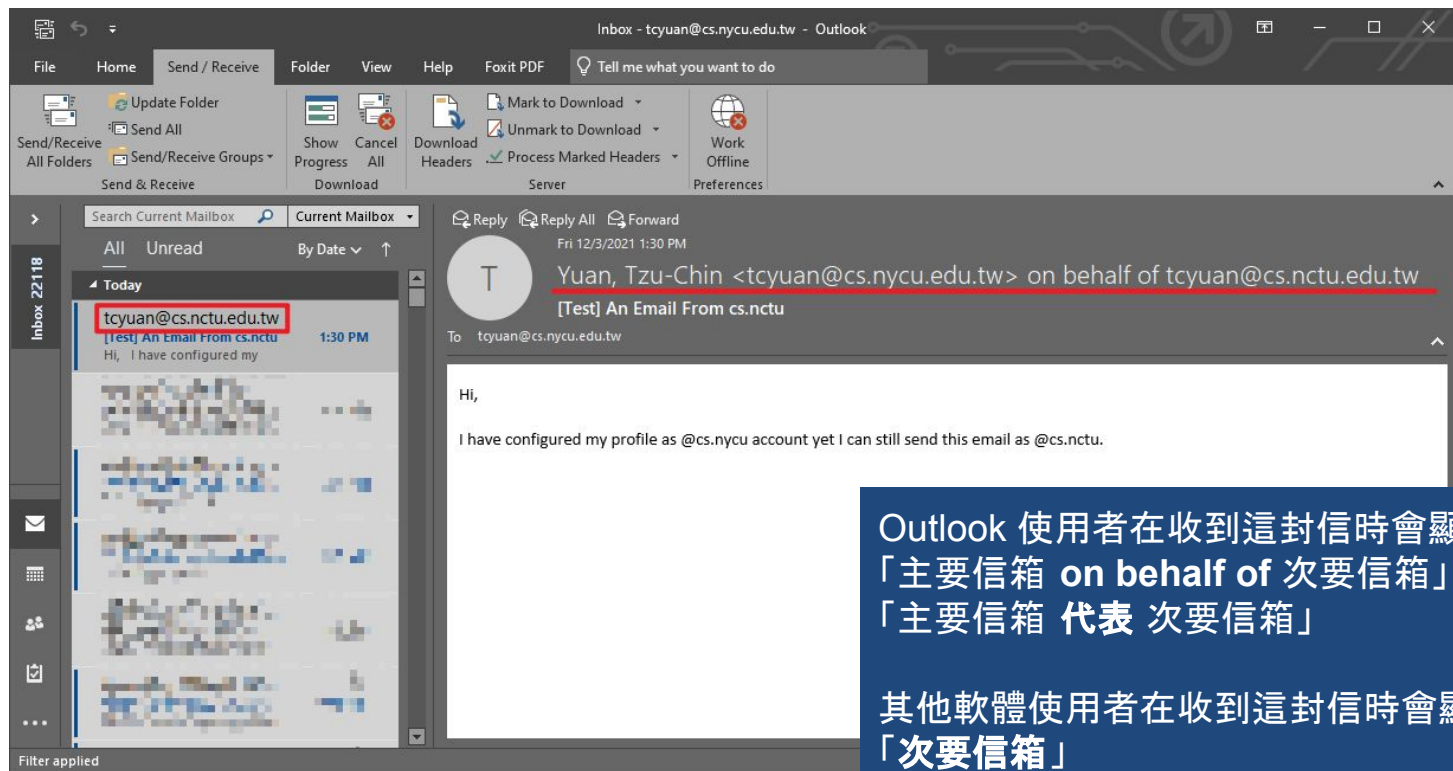
次要信箱寄信 - 寄信範本



此為以 @cs.nycu 作為主要信箱
並以 @cs.nctu 作為次要信箱寄信的範本



次要信箱寄信 - 收信範本



Outlook 使用者在收到這封信時會顯示
「主要信箱 **on behalf of** 次要信箱」
「主要信箱 **代表** 次要信箱」

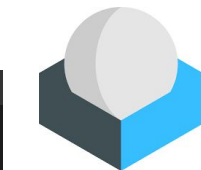
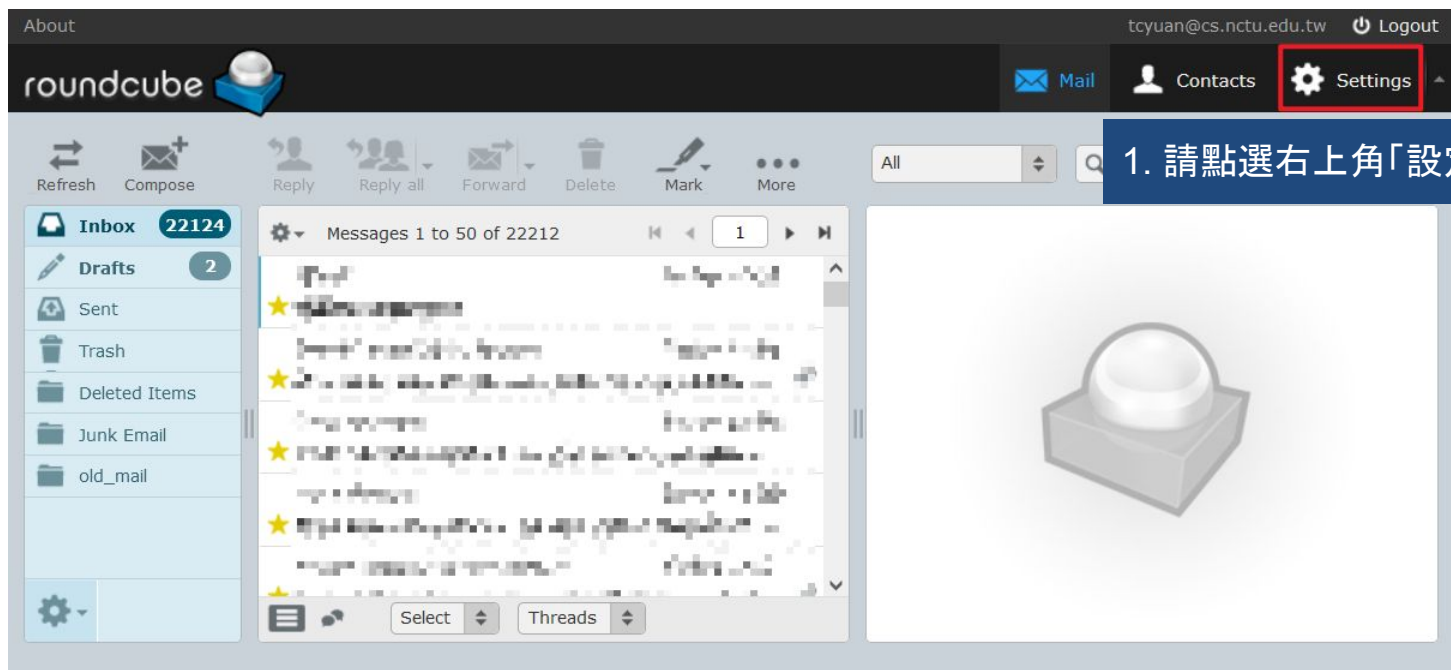
其他軟體使用者在收到這封信時會顯示
「**次要信箱**」

系資訊中心 Webmail

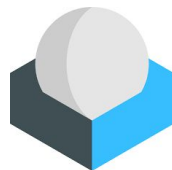
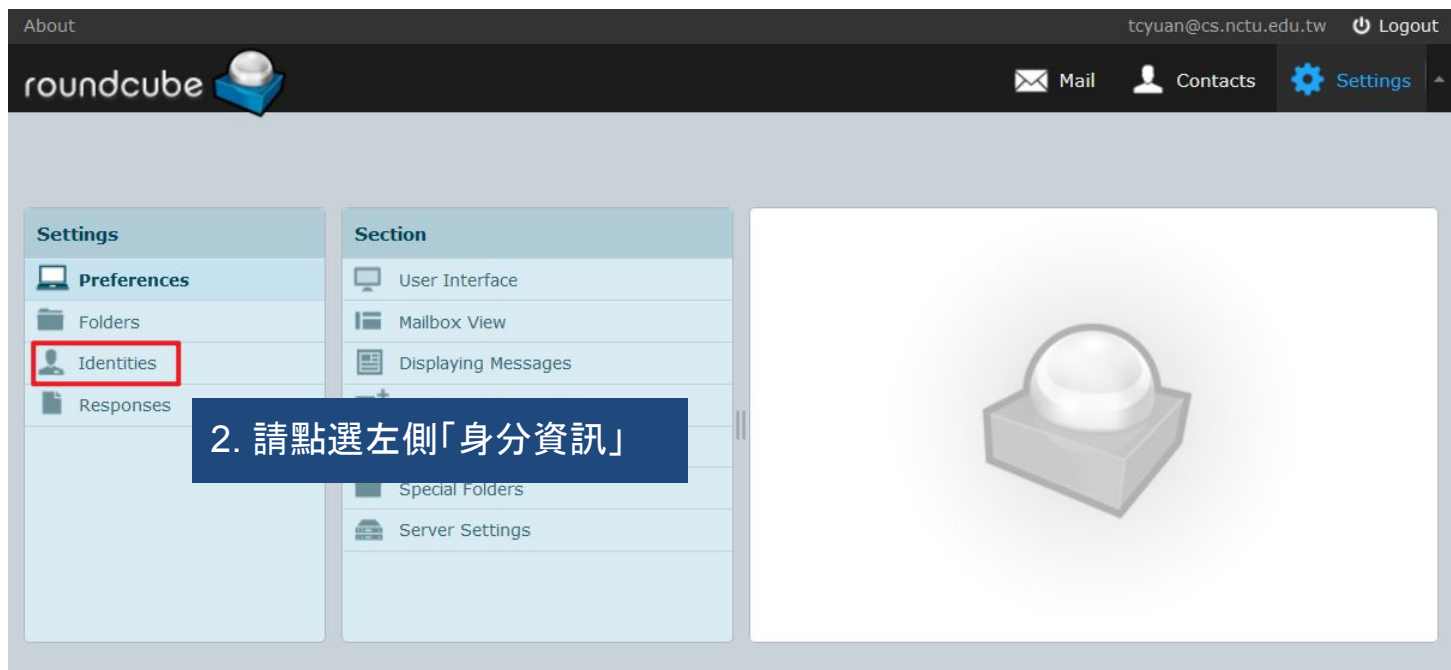
國立陽明交通大學資訊工程學系資訊中心

Computer Center, Department of Computer Science, NYCU

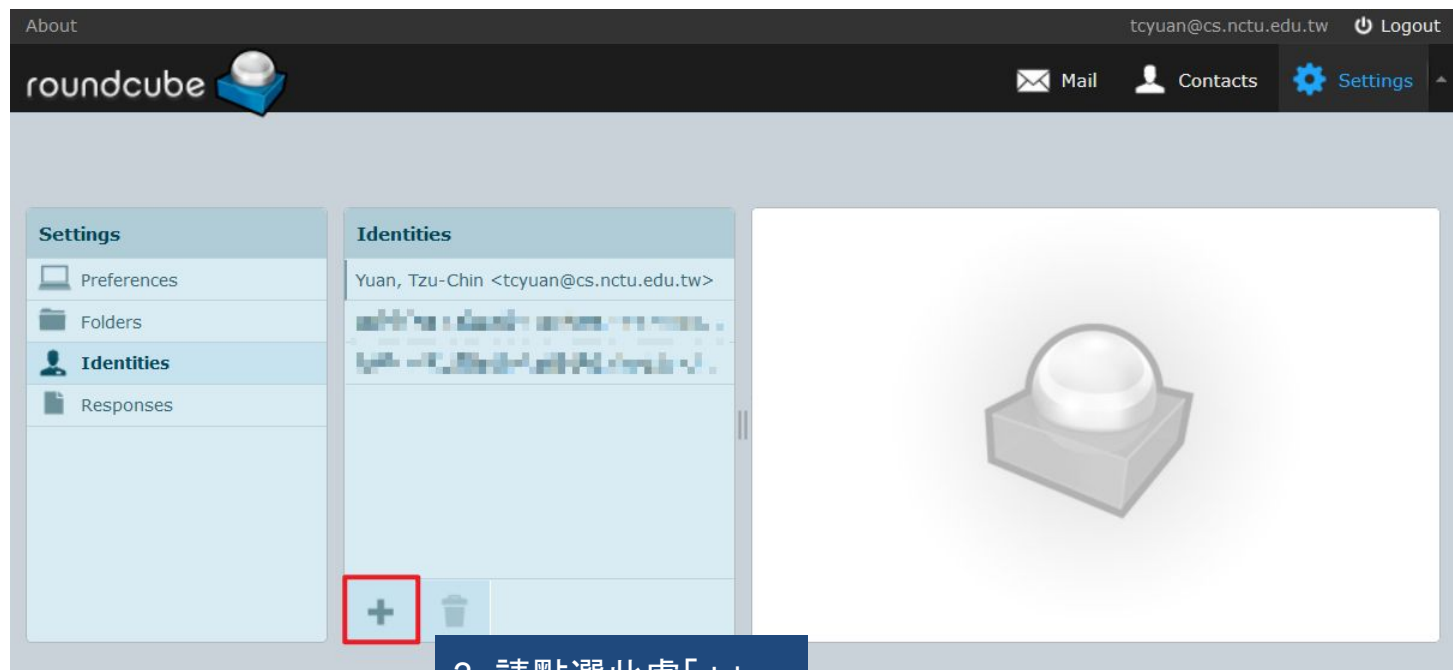
系資訊中心 Webmail - 1



系資訊中心 Webmail - 2



系資訊中心 Webmail - 3



3. 請點選此處「+」

系資訊中心 Webmail - 4

roundcube

About tcyuan@cs.nctu.edu.tw Logout

Mail Contacts Settings

Settings

- Preferences
- Folders
- Identities**
- Responses

Identities

Yuan, Tzu-Chin <tcyuan@cs.nctu.edu.tw>

Add identity

Display Name: Yuan, Tzu-Chin

Email: tcyuan@cs.nycu.edu.tw

Organization:

Reply-To:

Bcc:

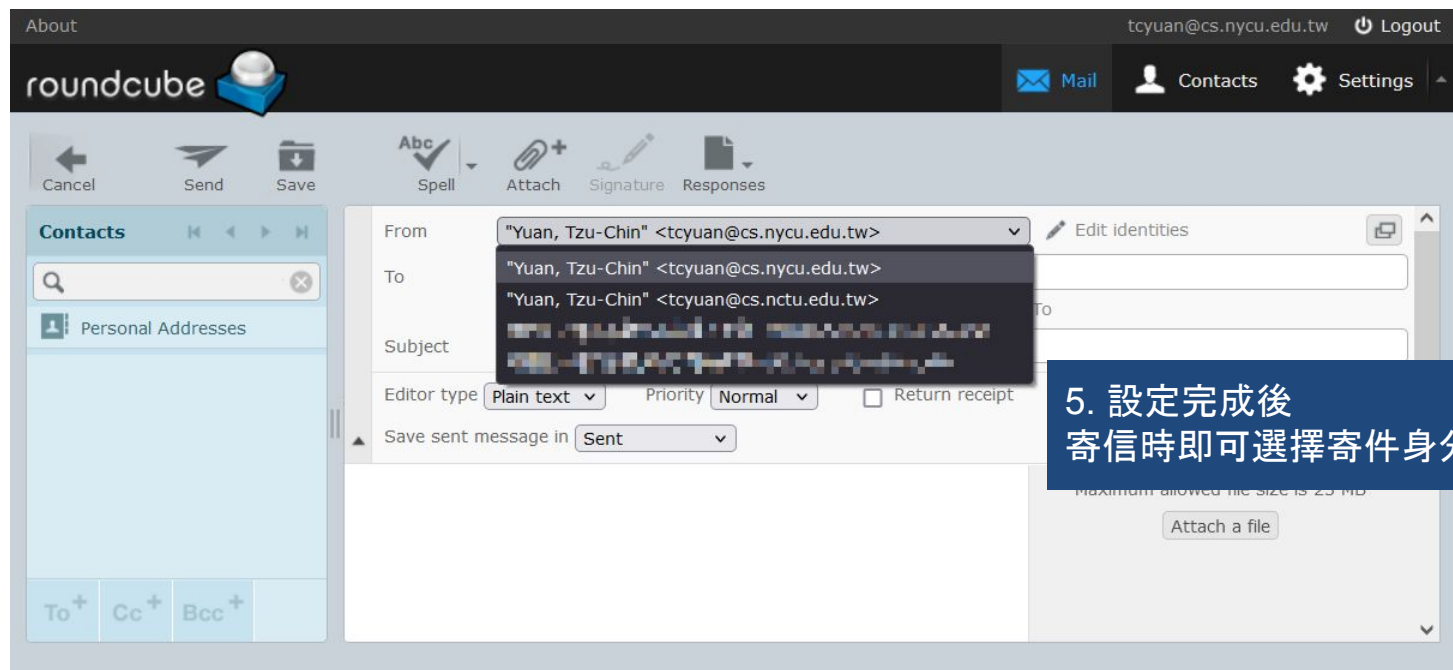
Set default: ☐

Save

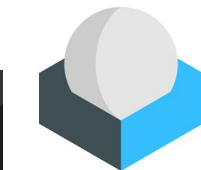
4.1. 於右側輸入顯示名稱與 @cs.nycu 信箱

4.2. 可視需要勾選「設成預設值」
4.3. 按下儲存

系資訊中心 Webmail - 5



5. 設定完成後
寄信時即可選擇寄件身分

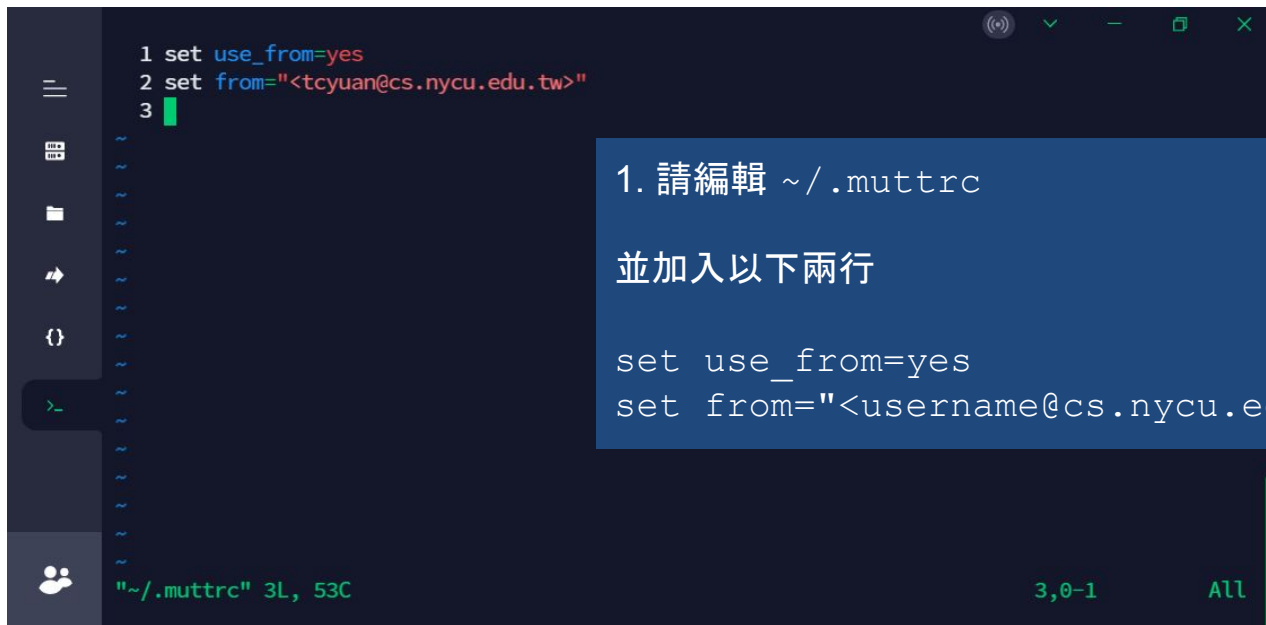


系資訊中心工作站 Mutt

國立陽明交通大學資訊工程學系資訊中心

Computer Center, Department of Computer Science, NYCU

系資訊中心工作站 Mutt - 1



```
1 set use_from=yes
2 set from="<tcyuan@cs.nycu.edu.tw>"
3
```

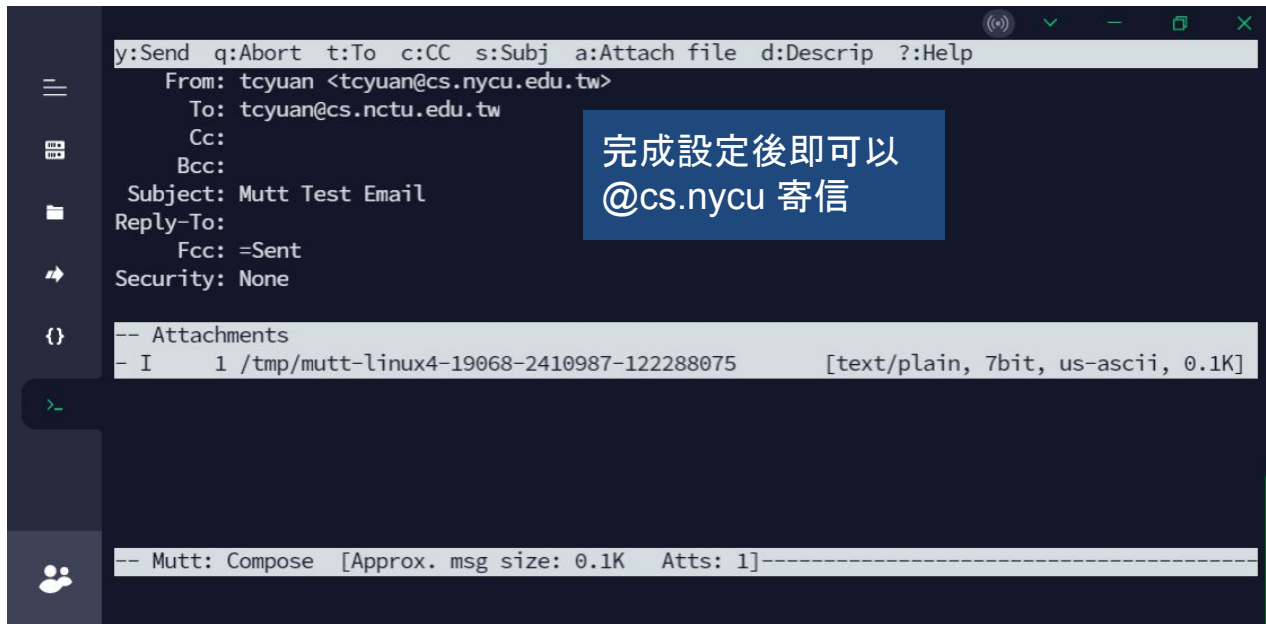
1. 請編輯 ~/.muttrc

並加入以下兩行

```
set use_from=yes
set from="<username@cs.nycu.edu.tw>"
```

"~/.muttrc" 3L, 53C 3,0-1 All

系資訊中心工作站 Mutt - 寄信範本



```
y:Send q:Abort t:To c:CC s:Subj a:Attach file d:Descrip ?:Help
From: tcyuan <tcyuan@cs.nycu.edu.tw>
To: tcyuan@cs.nctu.edu.tw
Cc:
Bcc:
Subject: Mutt Test Email
Reply-To:
Fcc: =Sent
Security: None

-- Attachments
- I 1 /tmp/mutt-linux4-19068-2410987-122288075 [text/plain, 7bit, us-ascii, 0.1K]

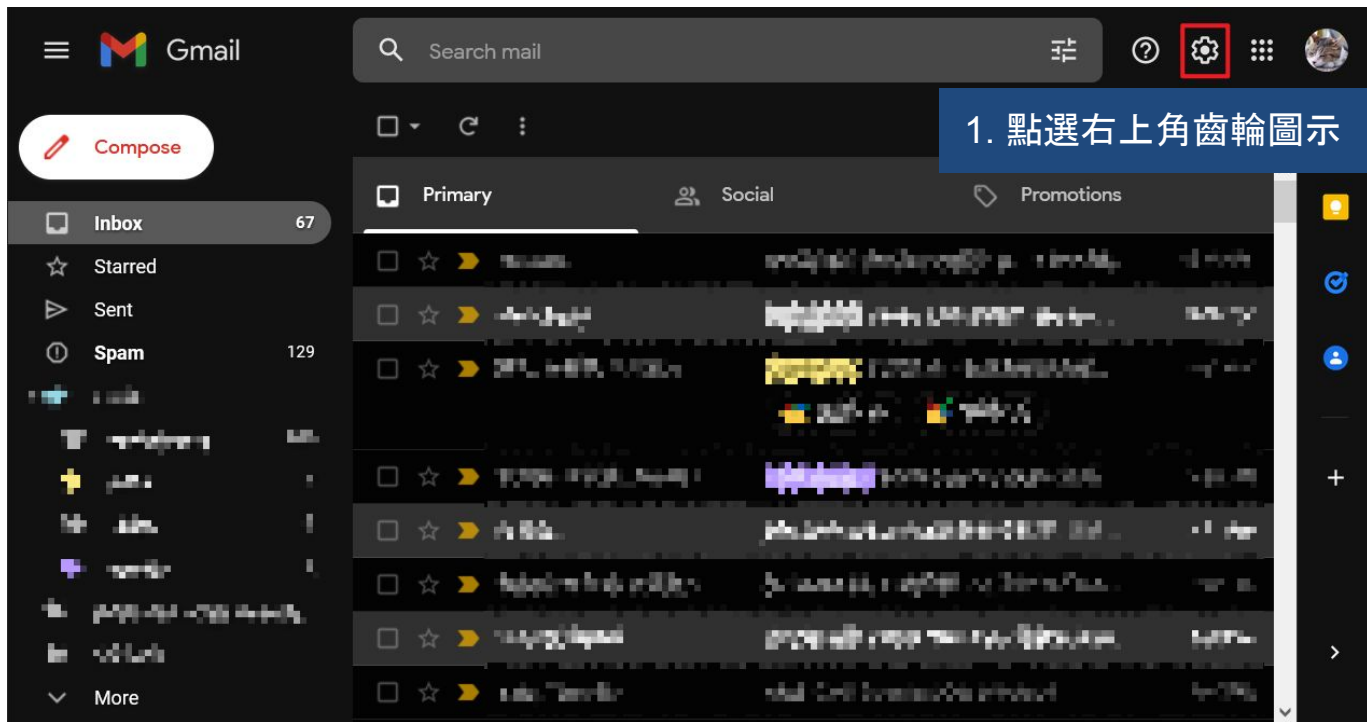
>_

-- Mutt: Compose [Approx. msg size: 0.1K Atts: 1]-----
```

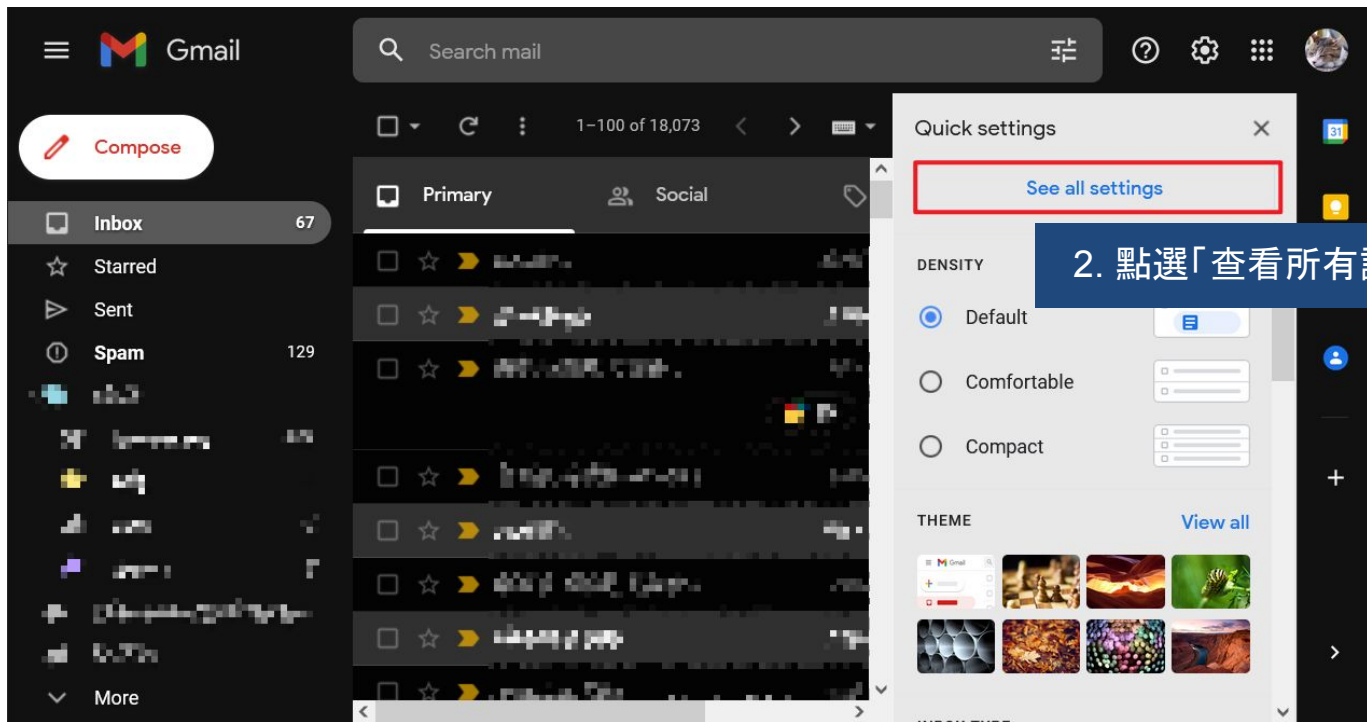
完成設定後即可以
@cs.nycu 寄信

Gmail

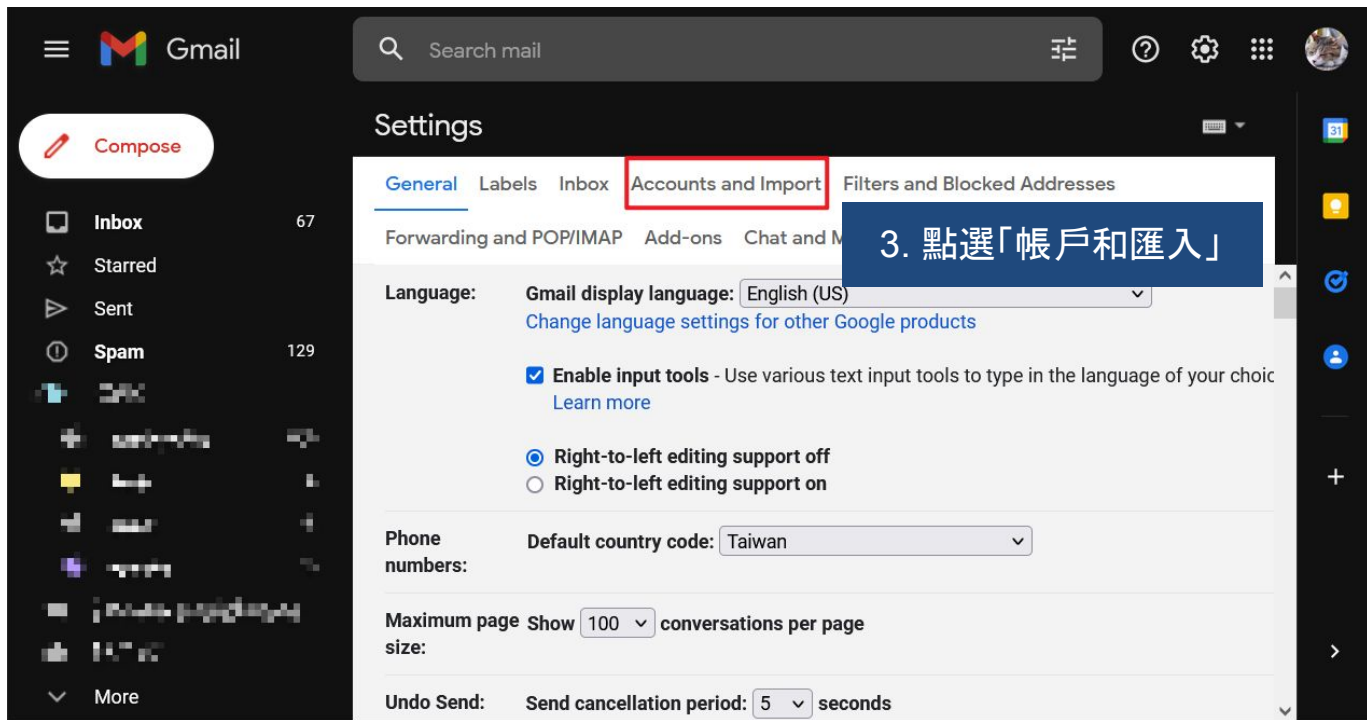
Gmail - 1



Gmail - 2



Gmail - 3



The screenshot shows the Gmail 'Settings' page with the 'Accounts and Import' tab selected. A red box highlights the 'Accounts and Import' tab, and a blue callout box with the text '3. 點選「帳戶和匯入」' points to it. The 'Language' section shows 'Gmail display language' set to 'English (US)'. The 'Enable input tools' checkbox is checked. The 'Right-to-left editing support' options are 'Right-to-left editing support off' (selected) and 'Right-to-left editing support on'. The 'Phone numbers' section shows 'Default country code' set to 'Taiwan'. The 'Maximum page size' is set to '100 conversations per page'. The 'Undo Send' section shows 'Send cancellation period' set to '5 seconds'.

Compose

Inbox 67

Starred

Sent

Spam 129

Settings

General Labels Inbox **Accounts and Import** Filters and Blocked Addresses

Forwarding and POP/IMAP Add-ons Chat and M

3. 點選「帳戶和匯入」

Language: Gmail display language: English (US) [Change language settings for other Google products](#)

☒ Enable input tools - Use various text input tools to type in the language of your choice [Learn more](#)

☒ Right-to-left editing support off
☐ Right-to-left editing support on

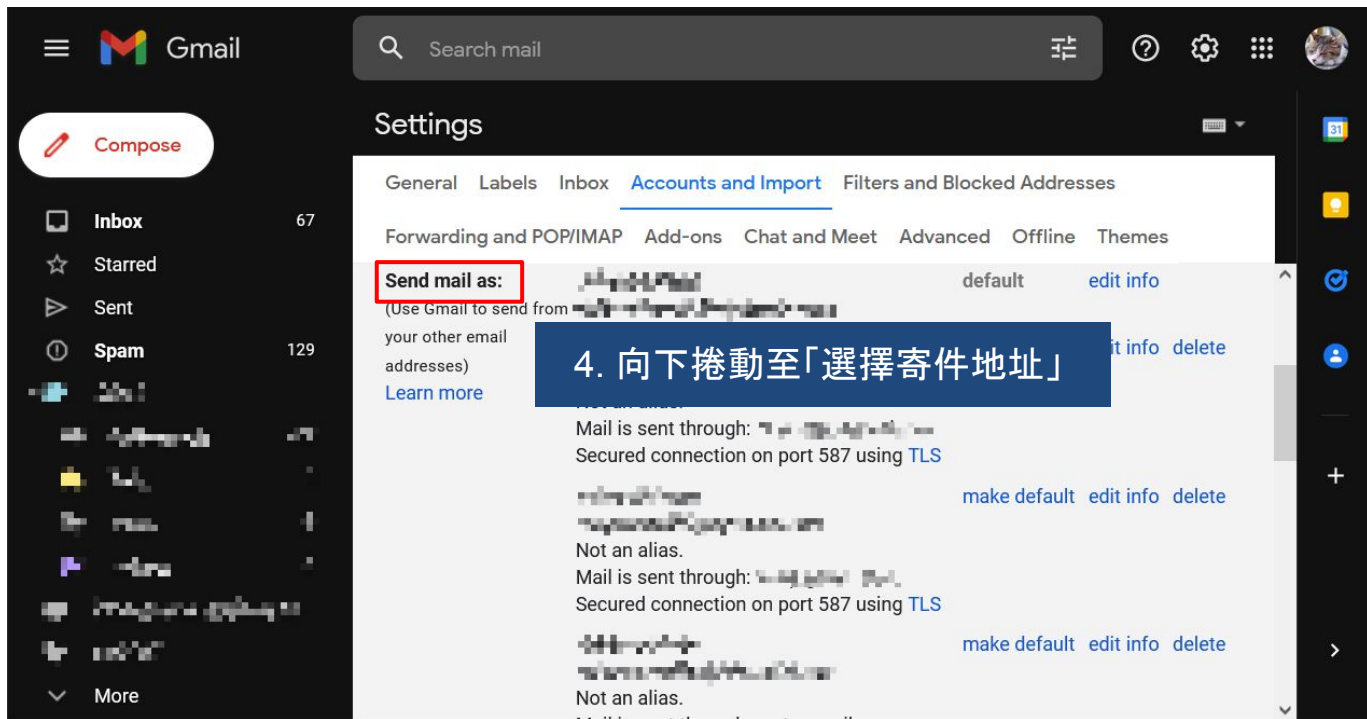
Phone numbers: Default country code: Taiwan

Maximum page size: Show 100 conversations per page

Undo Send: Send cancellation period: 5 seconds



Gmail - 4



The screenshot shows the Gmail 'Settings' page, specifically the 'Accounts and Import' tab. The left sidebar contains navigation options: Compose, Inbox (67), Starred, Sent, Spam (129), and More. The main content area lists email accounts. The first account is highlighted, and the 'Send mail as:' option is enclosed in a red box. Below this, a blue text box contains the instruction: '4. 向下捲動至「選擇寄件地址」'. The account details show 'Mail is sent through:' followed by 'Secured connection on port 587 using TLS'. Other options like 'make default', 'edit info', and 'delete' are visible for each account.

Settings

General Labels Inbox **Accounts and Import** Filters and Blocked Addresses

Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

Send mail as:

(Use Gmail to send from your other email addresses) [Learn more](#)

4. 向下捲動至「選擇寄件地址」

Mail is sent through: Secured connection on port 587 using TLS

make default edit info delete

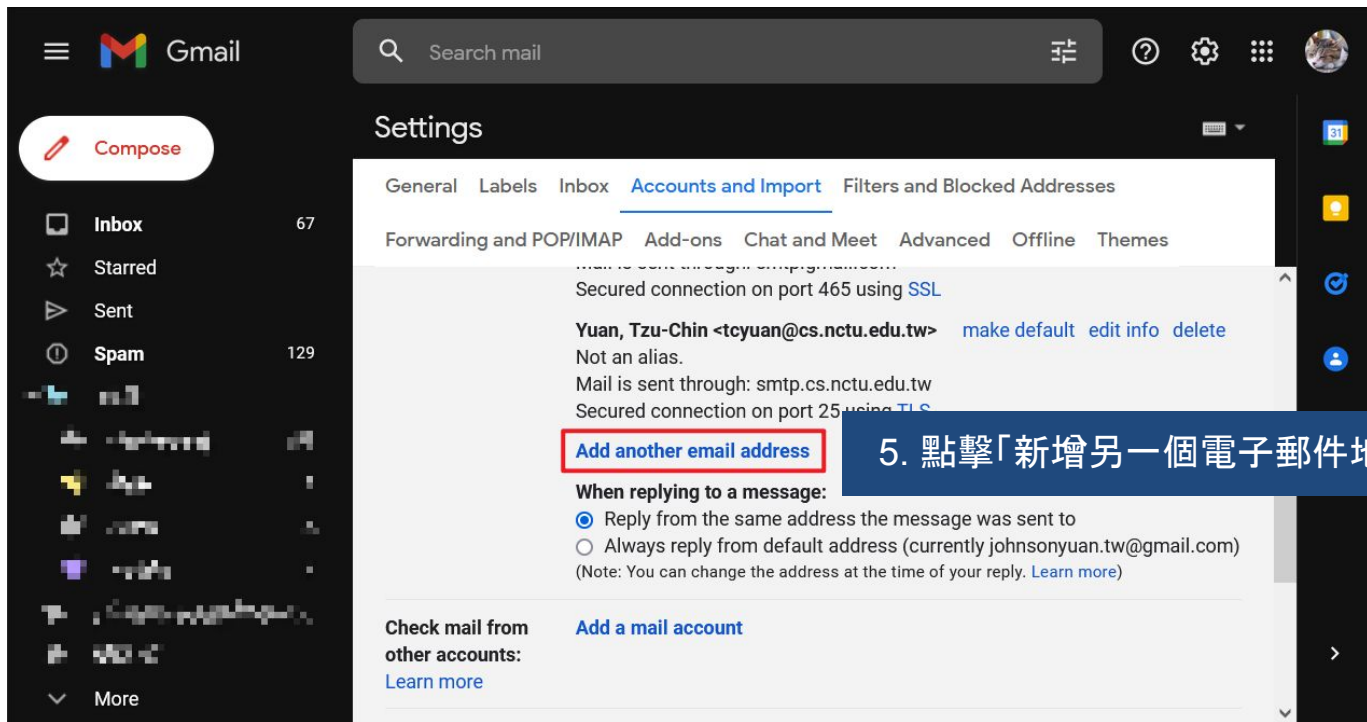
Not an alias. Mail is sent through: Secured connection on port 587 using TLS

make default edit info delete

Not an alias.



Gmail - 5



The screenshot shows the Gmail interface with the 'Settings' page open. The 'Accounts and Import' tab is selected. Under the 'Forwarding and POP/IMAP' section, the 'Add another email address' button is highlighted with a red rectangular box. A blue callout box with white text is overlaid on the right side of the image, pointing to the highlighted button.

Settings

General Labels Inbox Accounts and Import Filters and Blocked Addresses

Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

Yuan, Tzu-Chin <tcyuan@cs.nctu.edu.tw> make default edit info delete
Not an alias.
Mail is sent through: smtp.cs.nctu.edu.tw
Secured connection on port 25 using TLS

Add another email address

When replying to a message:

- ☒ Reply from the same address the message was sent to
- ☐ Always reply from default address (currently johnsonyuan.tw@gmail.com)
(Note: You can change the address at the time of your reply. [Learn more](#))

Check mail from other accounts: [Learn more](#)

Add a mail account



Gmail - 6

Add another email address you own

Enter information about your other email address.

(your name and email address will be shown on mail you send)

Name: Yuan, Tzu-Chin

Email address: tcyuan@cs.nycu.edu.tw

☐ Treat as an alias. [Learn more](#)

[Specify a different "reply-to" address](#) (optional)

Cancel

Next Step »

6.1. 於紅框處填入資料

6.2. 取消勾選「視為別名」



Gmail - 7

Add another email address you own

Send mail through your SMTP server

Configure your mail to be sent through cs.nctu.edu.tw SMTP servers [Learn more](#)

SMTP Server:

smtp.cs.nctu.edu.tw

Port:

25

▼

Username:

tcyuan

Password:

●●●●●●●●●●●●●●●●

☒ Secured connection using [TLS](#) (recommended)

☐ Secured connection using [SSL](#)

☐ [Unsecured connection](#)

[Cancel](#) [« Back](#) [Add Account »](#)

7. 請依照紅框處設定



Gmail - 8

Add another email address you own

Confirm verification and add your email address

Congratulations, we successfully located your other server and verified your credentials. Just one more step!

An email with a confirmation code was sent to **tcyuan@cs.nycu.edu.tw**. [\[Resend email\]](#)
To add your email address, do one of the following:

Click on the link in the confirmation email

OR

Enter and verify the confirmation code

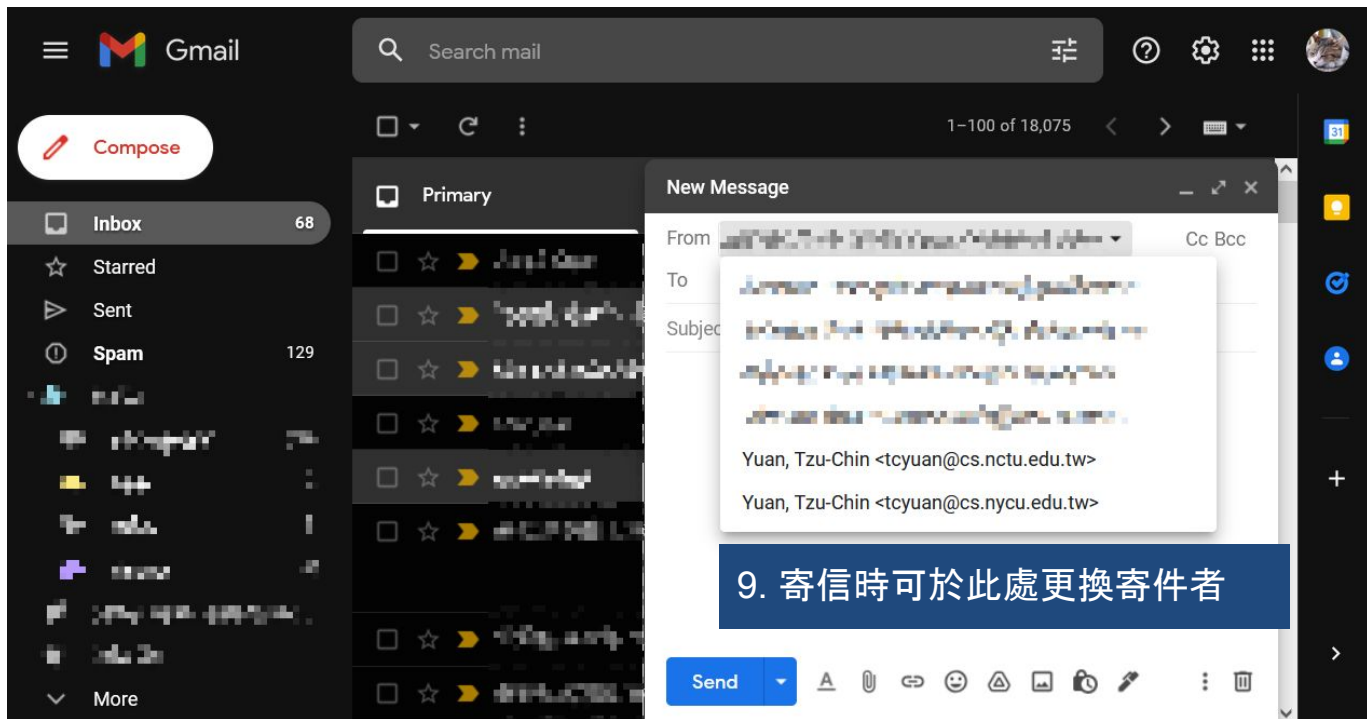
Verify

[Close window](#)

8. 請輸入收到的驗證碼



Gmail - 9



9. 寄信時可於此處更換寄件者

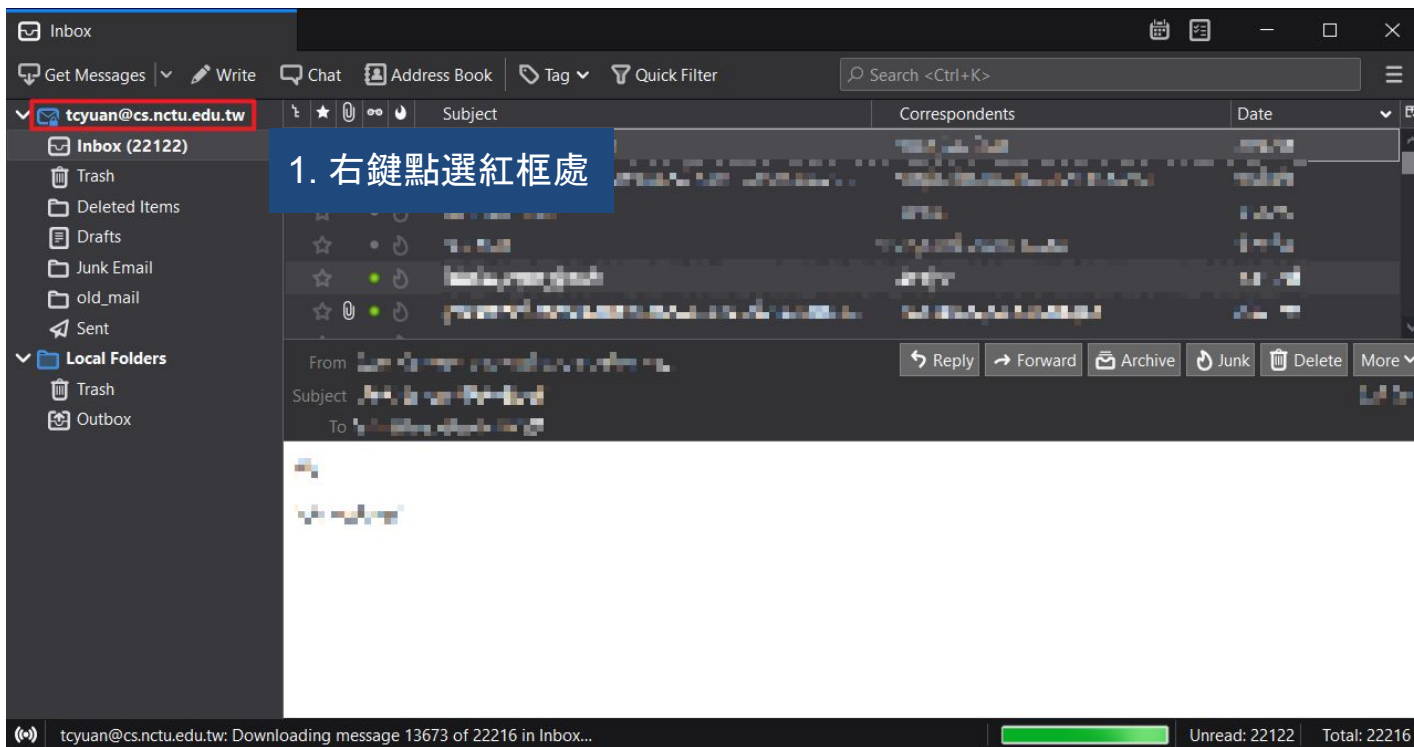


Mozilla Thunderbird

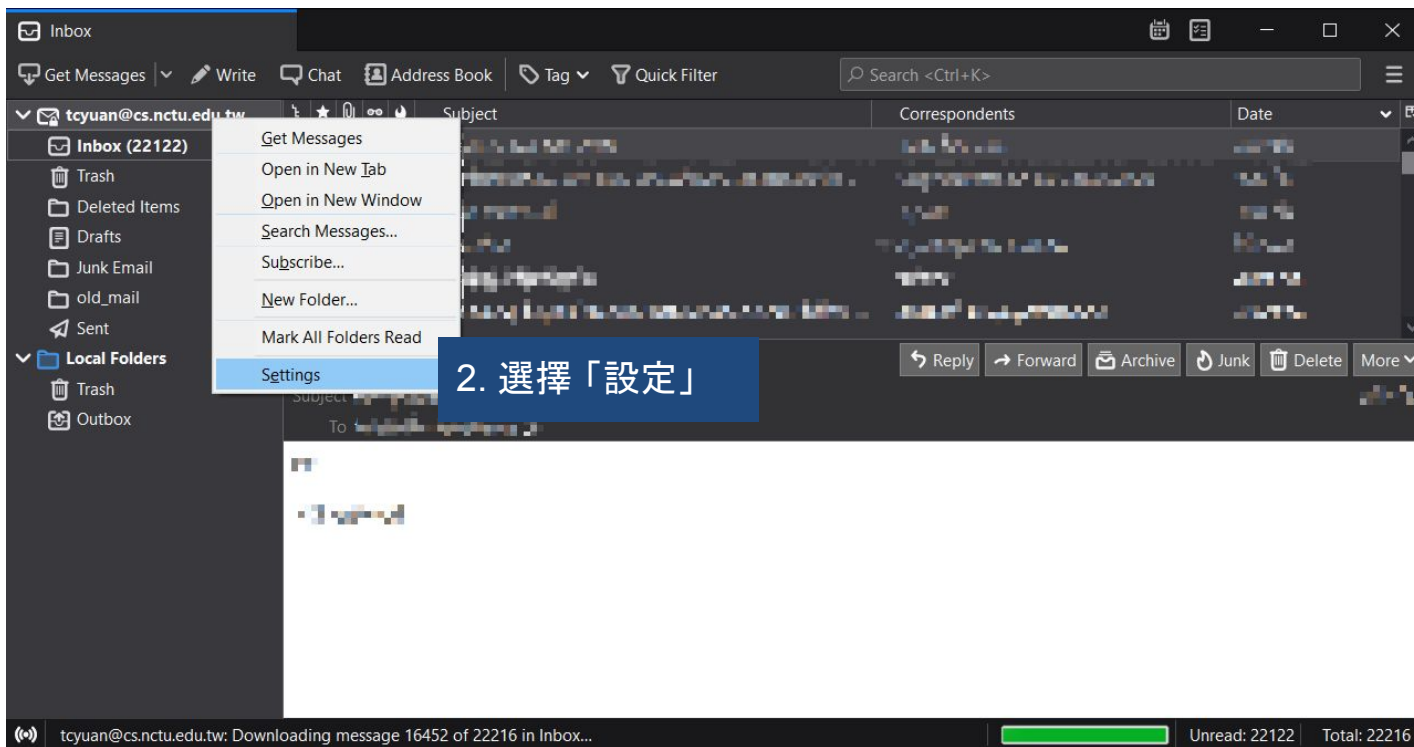
國立陽明交通大學資訊工程學系資訊中心

Computer Center, Department of Computer Science, NYCU

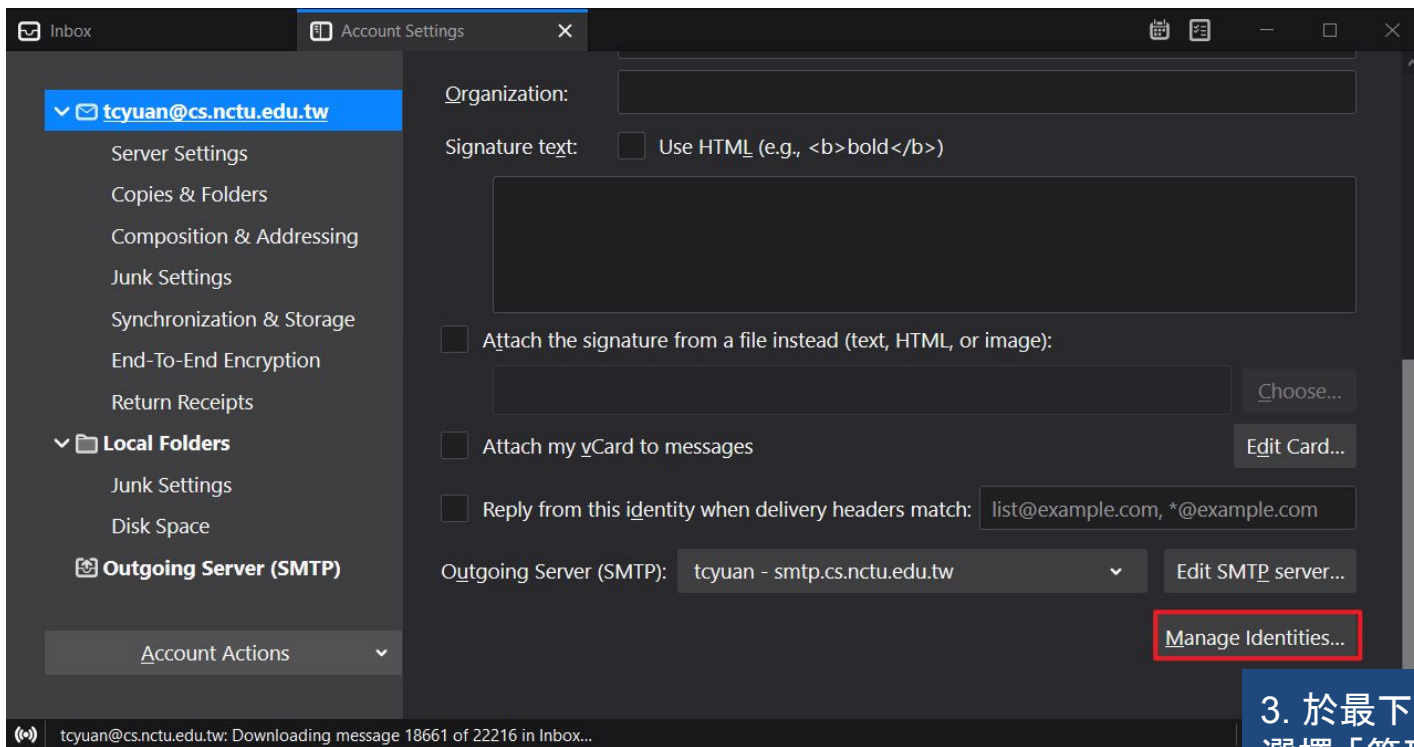
Mozilla Thunderbird - 1



Mozilla Thunderbird - 2

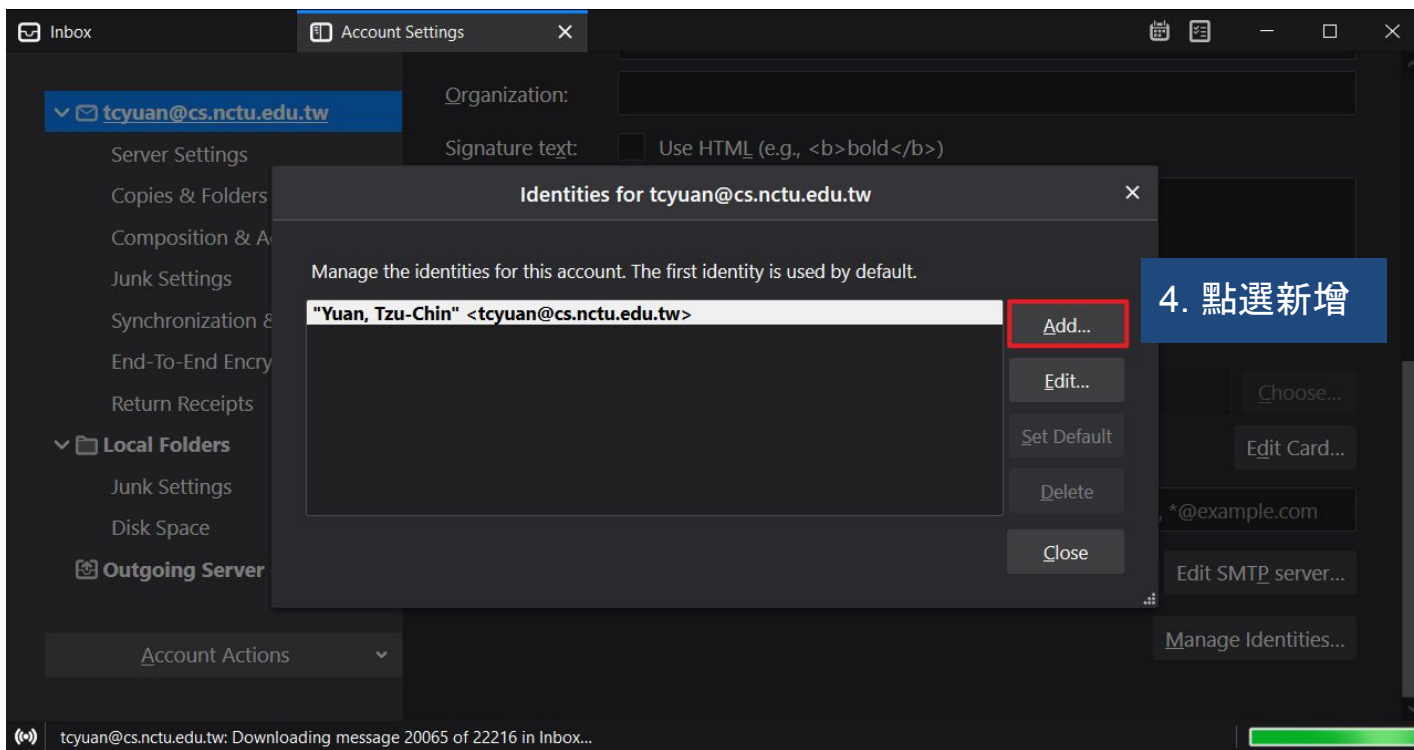


Mozilla Thunderbird - 3

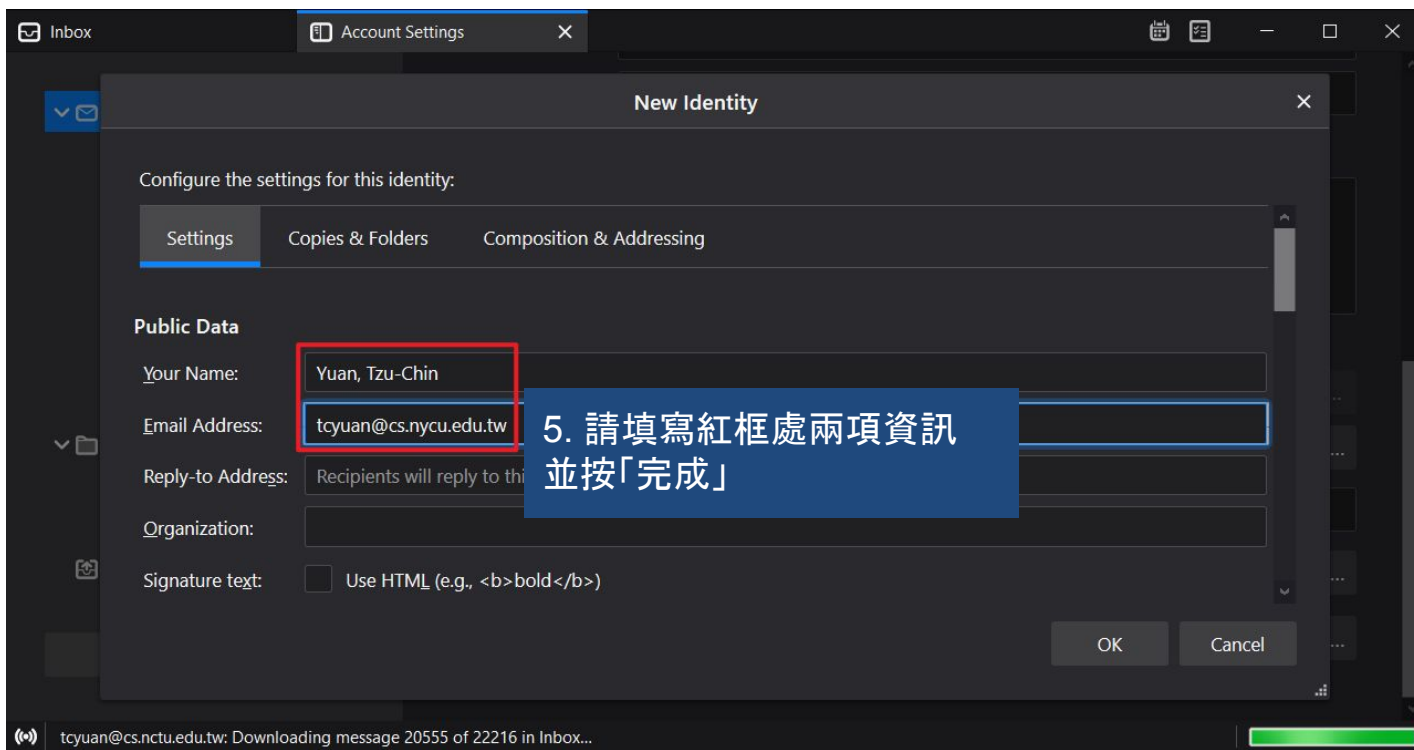


3. 於最下方
選擇「管理身分...」

Mozilla Thunderbird - 4



Mozilla Thunderbird - 5



The screenshot shows the 'New Identity' dialog box in Mozilla Thunderbird. The 'Settings' tab is selected. Under 'Public Data', the 'Your Name' field contains 'Yuan, Tzu-Chin' and the 'Email Address' field contains 'tcyuan@cs.nycu.edu.tw'. Both fields are highlighted with a red rectangular box. A blue callout box with white text is overlaid on the right side of the dialog, pointing to the red box. The background shows the 'Account Settings' window and the Thunderbird inbox.

Configure the settings for this identity:

Settings Copies & Folders Composition & Addressing

Public Data

Your Name: Yuan, Tzu-Chin

Email Address: tcyuan@cs.nycu.edu.tw

Reply-to Address: Recipients will reply to this address

Organization:

Signature text: ☐ Use HTML (e.g., bold)

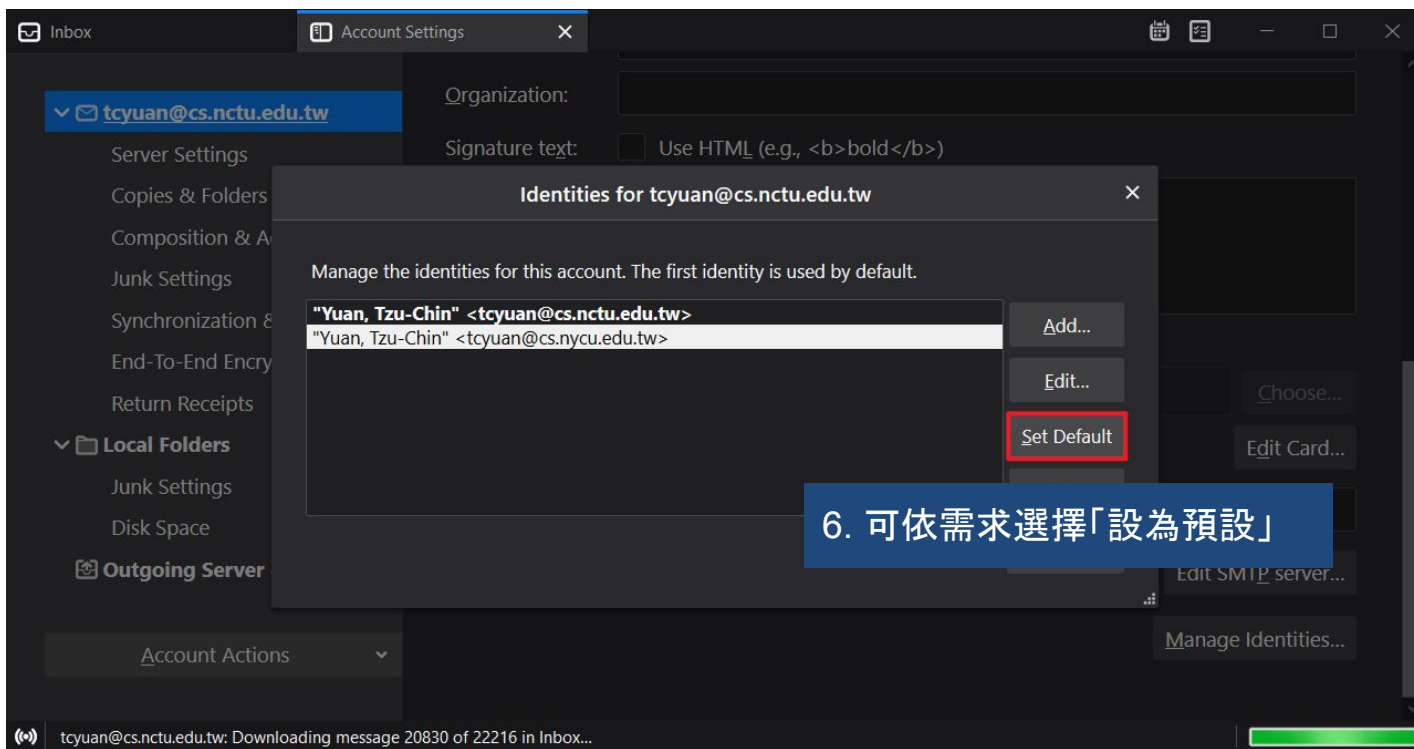
5. 請填寫紅框處兩項資訊
並按「完成」

OK Cancel

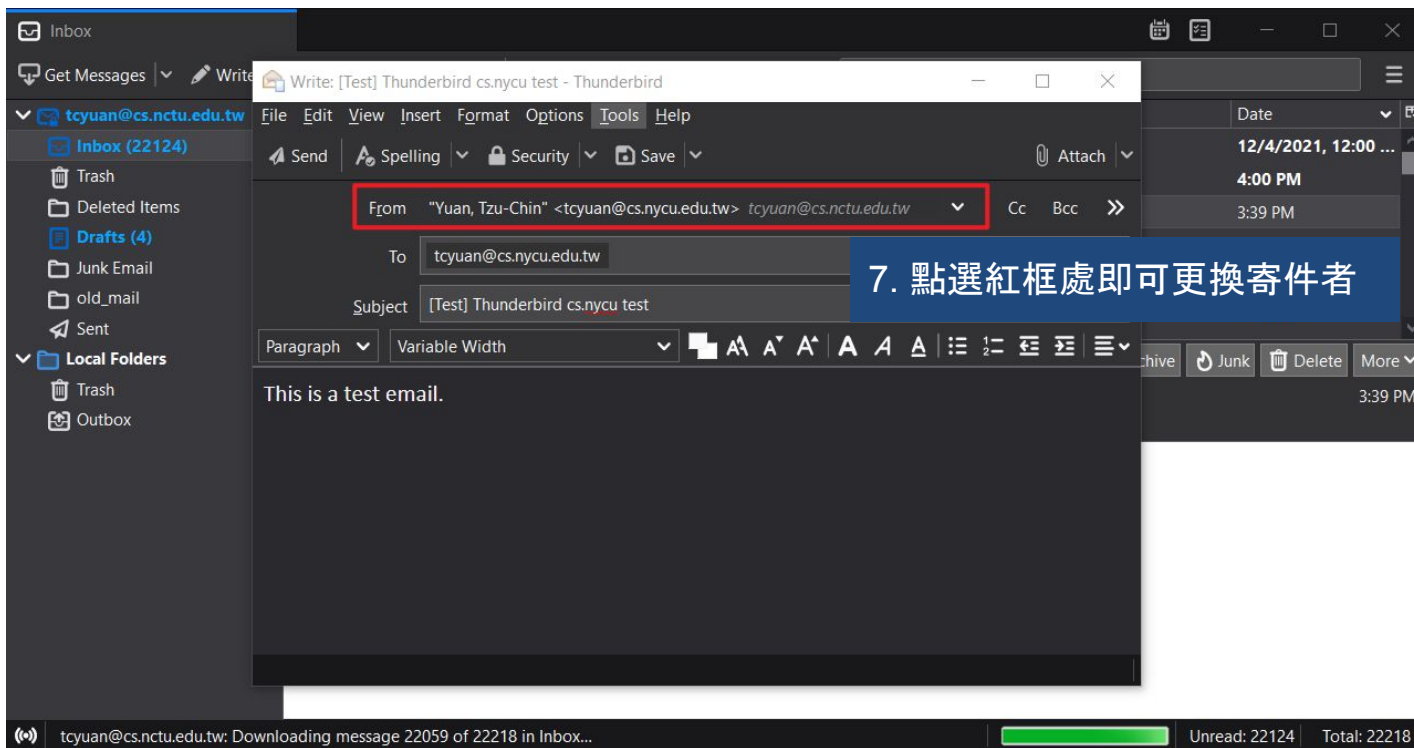
tcyuan@cs.nctu.edu.tw: Downloading message 20555 of 22216 in Inbox...



Mozilla Thunderbird - 6



Mozilla Thunderbird - 7

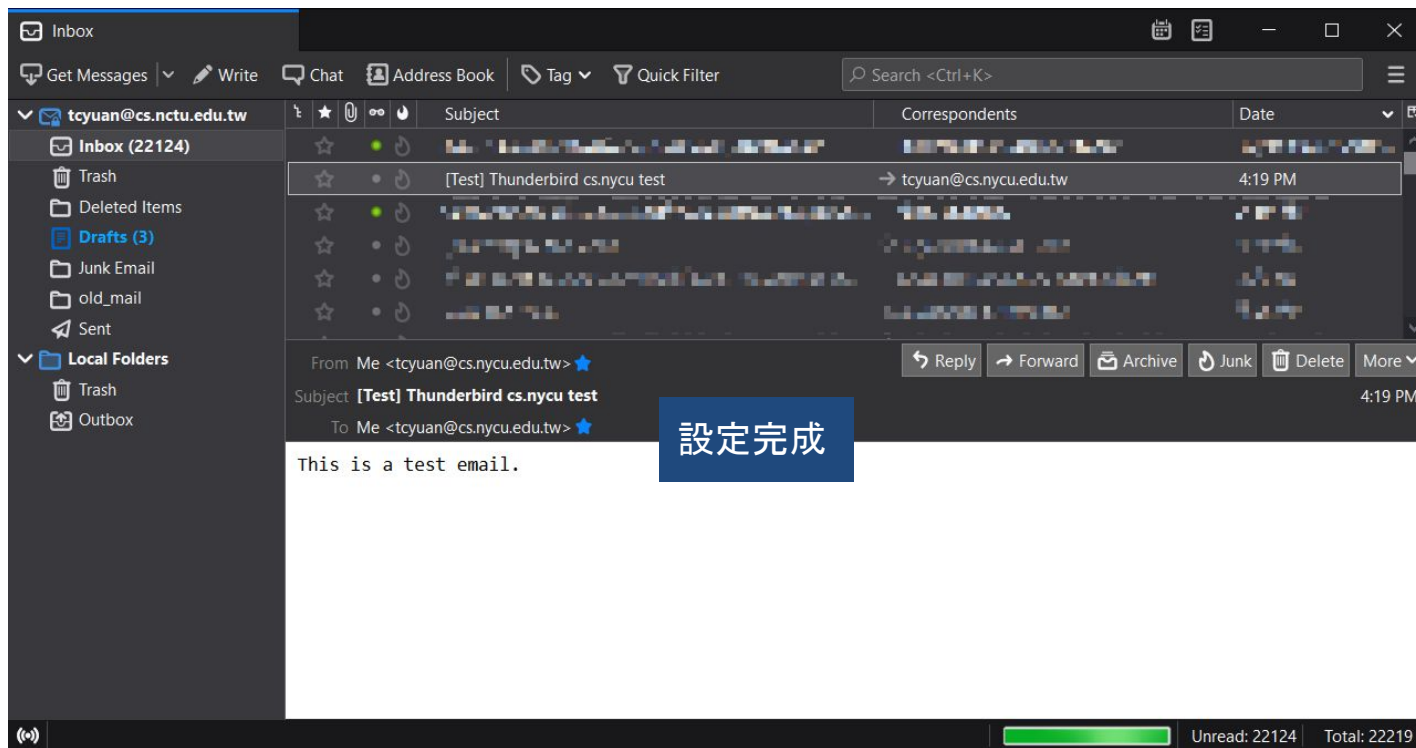


The screenshot shows the Mozilla Thunderbird 'Write' window. The 'From' field is highlighted with a red box, displaying 'Yuan, Tzu-Chin' and the email address 'tcyuan@cs.nycu.edu.tw'. The 'To' field contains 'tcyuan@cs.nycu.edu.tw' and the 'Subject' is '[Test] Thunderbird cs.nycu test'. The email body contains the text 'This is a test email.'.

7. 點選紅框處即可更換寄件者

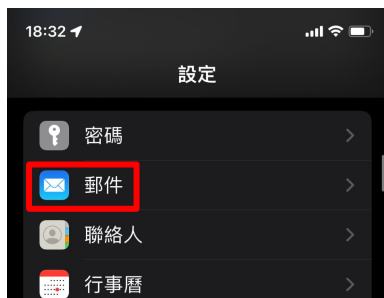


Mozilla Thunderbird - 收件範本



iOS 郵件

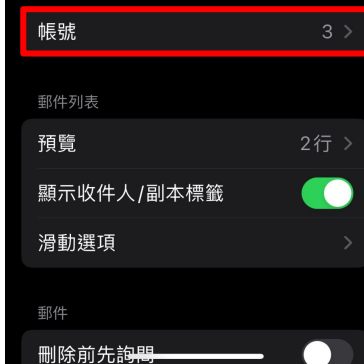
iOS 郵件 - 1



1. 開啟「設定」並點選「郵件」



2. 點選「帳號」



3. 選取 CS 帳號

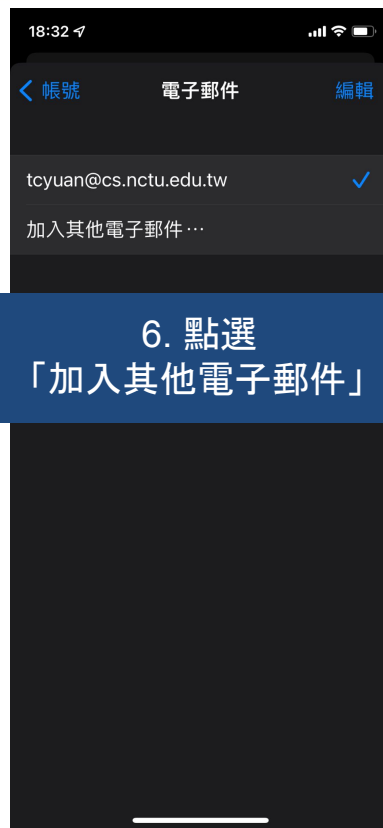
iOS 郵件



4. 點選 @cs.nctu 帳號

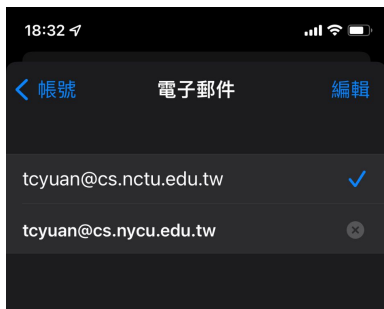


5. 點選「電子郵件」

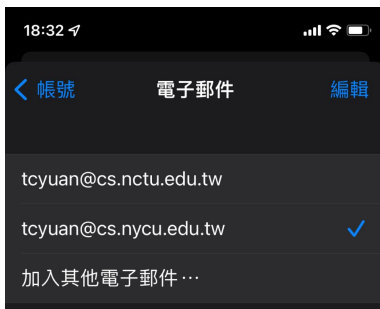
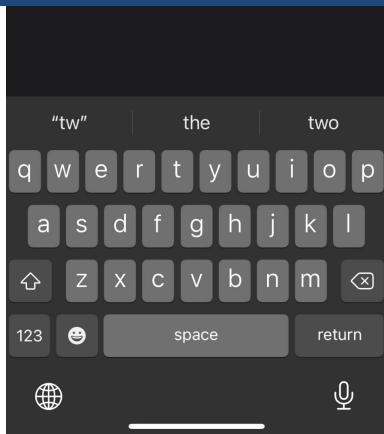


6. 點選
「加入其他電子郵件」

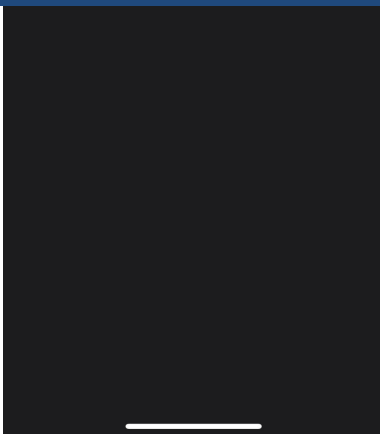
iOS 郵件



7. 輸入 @cs.nycu 帳號



8. 完成後可選擇預設寄件帳號



9. 寄信時亦可手動選擇寄信帳號

